CRITERION-VI

EVIDENCE(S), AS PER SOP

METRIC No. 6.3.1	The institution has a performance appraisal system, promotional avenues and effective welfare measures for teaching and non-teaching staff
• Regulations for performance appraisal system, promotional avenues • Regulations for effective welfare measures for teaching and non-teaching staff	

पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.)

अकादमिक विभाग–0771– 2262802, Website- www.prsu.ac.in, E-mail ID - academicprsu2@gmail.com

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Revised REGULATION No. 134

(EC under 23-02-2019)

SELECTION PROCEDURES AND SCORES FOR ACADEMIC PERFORMANCE INDICATORS (APIs) IN RECRUITMENTS AND CAREER ADVANCEMENT SCHEME (CAS) PROMOTIONS OF UNIVERSITY TEACHERS AND OTHER ACADEMIC STAFF.

1.0 SELECTION PROCEDURES

1.1 The overall selection procedure shall incorporate transparent, objective and credible methodology of analysis of the merits and credentials of the applicants based on the weightage given to the performance of the candidate in different relevant parameters and his/her performance on a grading system proforma, based on Tables 1, 2, 3A, 3B, 4, and 5 of Appendix.

In order to make the system more credible, university will assess the ability for teaching and/or research aptitude through a seminar or lecture in a classroom situation or discussion on the capacity to use the latest technology in teaching and research at the interview stage. These procedures will be followed for both the direct recruitment and the CAS promotions, wherever selection committees are prescribed in the Regulations.

1.2 The university adopts these Regulations for selection committees and selection procedures incorporating Tables 1,2,3A,3B,4, and 5 of Appendix at the institutional level to be followed transparently in all the selection processes. The university shall device self-assessment-cum-performance appraisal forms for teachers in strict adherence to the Tables 1,2,3A, 3B, 4, and 5 of Appendix as specified in the UGC Regulations and the amendments from time to time.

1.3 The Internal Quality Assurance Cell (IQAC) shall act as the documentation and record-keeping Cell for the University,including assistance in the development of Assessment Proforma based on the UGC Regulation2018.

1.4 The Assessment of the performance of University teachers for the CAS promotion will be based on thefollowing criteria:

i. **Teaching-Learning and Evaluation:** The commitment to teaching based on observable indicators such as being regular to class, punctuality to class, remedial teaching and clarifying doubts within and outside the class hours, counseling and mentoring, additional teaching to support the university as and when the need arises, etc. Examination and evaluation activities like performing of examination supervision duties, question-papers setting for university examinations, participation in the evaluation of examination answer scripts, conducting examinations for internal assessment as per the schedule to be announced by the University at the beginning of each Academic Session and returning and discussing the answers in the class.

ii. **Personal Development Related to Teaching and Research Activities:** Attending orientation/refresher/methodology courses, development of econtents and MOOC's, organizing seminar/conference/workshop/presentation of papers and chairing of sessions/guiding and carrying out research projects and publishing the research output in national and international journals etc.

iii. Administrative Support and Participation in Students' Co-curricular and Extra-

curricular Activities.

1.5 The following **three-step** process is recommended for carrying out assessment for promotion under the CAS at all levels:

Step 1:

The University teachers shall submit an annual self-appraisal report in the prescribed Proforma based on Tables 1 to 5 of Appendix. The report shall be submitted at the end of every academic year, within the stipulated time. The teacher will provide documentary evidence for the claims made in the annual self-appraisal report, which will be verified and forwarded by the HOD to the University.

Step 2:

After completion of the required years of experience for promotion under CAS and fulfillment of other requirements as mentioned in the regulation, the teacher shall submit an application for promotion under CAS.

Step 3:

A CAS Promotion shall be granted as mentioned in the Regulation.

1.6 **For Assessment Criteria and Methodology:** Tables 1 to 3 of Appendix are applicable to the selection of Assistant Professors/Associate Professors/Professors/Senior Professor in University and Colleges; Table 4 of Appendix is applicable to Assistant Librarians/College Librarians and Deputy Librarians for promotion under Career Advancement Scheme; and

Table 5 of Appendix is applicable to Assistant Directors/College Director of Physical Education sports and Deputy Directors/Directors of Physical Education and Sports for promotions under Career Advancement Scheme

The procedure as described above shall be applicable for both direct recruitment and CAS

1.7 The constitution of the Selection Committees and Selection Procedure as well as the Assessment Criteria and Methodology for the above cadres, either through direct recruitment or through Career Advancement Scheme, shall be in accordance with the University Act, Ordinance and Regulation.

1.8 The criteria for promotions under Career Advancement Scheme laid down under the UGC Regulations shall be effective from the date of notification of the UG Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify shortly under the existing regulations, a choice may be given to them, for being considered for promotions under the existing Regulations. This option can be exercised only within three years from the date of notification of the Regulations.

2.0 A teacher who wishes to be considered for promotion under the CAS may submit in writing to the university, within three months in advance of the due date, that he/she fulfils all the requirements under the CAS and submit to the university the Assessment Criteria and Methodology Proforma as evolved by the university duly supported by all credentials as per the Assessment Criteria and Methodology guidelines set out in the Appendix. In order to avoid any delay in holding the Selection Committee meetings for various positions under the CAS, the University should initiate the process of screening/selection, and complete the process within six months from the receipt of application. Further, in order to avoid any hardship, the candidates who fulfill all other criteria mentioned in the Regulation, as on and till the date on which this regulation is notified, will be considered for promotion under the provision of existing Regulation 134 of the University.

2.1 The CAS promotion from a lower stage to a higher stage of Assistant Professor shall be conducted through a "Screening-cum-Evaluation Committee", following the criteria laid down in Table1 of Appendix.

2.2 The "Screening-cum-Evaluation Committee" for CAS promotion of Assistant

Professors/equivalent cadres in Librarians/Physical Education and Sports from one level to the other higher level shall consist of:

The Vice-Chancellor shall be the Chairperson of the Committee;

The Dean of the Faculty concerned;
The Head of the Department/ Chairperson of the School; and

One subject expert in the subject concerned nominated by the Vice-Chancellor from the University panel of experts.

Note: The quorum for the committee shall be three which will include one subject expert/university nominee.

2.3 The Screening-cum-Evaluation Committee on verification/evaluation of grades secured by the candidate through the Assessment Criteria and Methodology Proforma designed by the university based on UGC Regulations and as per the minimum requirement specified:

(a) In Appendix, Table 1 for each of the cadre of Assistant Professor;
(b) In Appendix, Table 4 for each of the cadre of Librarian; and
(c) In Appendix, Table 5 for each of the cadre of Physical Education and Sports

The Committee shall recommend to the Executive Council of the University about the suitability for the promotion of the candidate (s) under CAS for implementation.

2.4 The selection process shall be completed on the day/last day of the selection committee meeting, wherein the minutes are recorded and recommendation made on the basis of the performance of the interview are duly signed by all members of the selection committee.

2.5 CAS being a personal promotion to a teacher holding a substantive sanctioned post, on his/her superannuation, the said post shall revert back to its original cadre.

2.6 For the promotion under the CAS, the applicant teacher must be on the role and in active service of the University on the date of consideration by the Selection Committee.

2.7 The candidate shall offer himself/herself for assessment for promotion, if he/she fulfill the minimum grading specified in the relevant Assessment Criteria and Methodology Tables, by submitting an application and the required Assessment Criteria and Methodology Proforma. He/ she can do so three months before the due date. The university shall send a general circular twice a year, inviting applications for the CAS promotions from the eligible candidates.

2.8 If a candidate applies for promotion on completion of the minimum eligibility period and is successful, the date of promotion shall be from that of minimum period of eligibility.

If, however, the candidate finds that he/she fulfils the CAS promotion criteria, as defined in Tables 1, 2, 4, and 5 of Appendix at a later date and applies on that date and is successful, his/her promotion shall be effected from that date of the candidate fulfilling the eligibility criteria.

The candidate who does not succeed in the first assessment, he/she shall have to be re-assessed only after one year. When such a candidate succeeds in the eventual assessment, his/her promotion shall be deemed to be one year from the date of rejection.

2.9 The cases pending for promotions from one Academic Level/Grade Pay to another Academic Level/Grade Pay under the Career Advancement Scheme provided under the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010 and its subsequent amendments, the teachers shall be given the option to be considered for the promotion from one Academic Level/Grade Pay to another Academic Level/Grade Pay as per the following:

The teachers shall be considered for promotion from one Academic Level/Grade Pay to another as per the CAS under these Regulations.

OR

The faculty members shall be considered for the promotion from one Academic Level/ Grade Pay to another as per the CAS provided under the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010 and its amendments with relaxation in the requirements of Academic Performance Indicators (API) based Performance Based Appraisal System (PBAS) up to the date of notification of the Regulation.

2.10 The relaxation in the requirements of Academic Performance Indicators (API) based Performance Based Appraisal System (PBAS) up to the date of notification of these Regulations for the promotion from one Academic Level/Grade Pay to another under CAS as provided in UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010 and its amendments, is defined as under :

Exemption from scoring under Category I, as defined in Appendix III of said above mentioned UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010 and its amendments including University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) (4th Amendment), Regulations, 2016, for faculty and other equivalent cadre positions.

Scoring in Category II and Category III for faculty and other equivalent cadre positions shall be as provid for in the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010 with the following combined minimum API score requirement for Category II and Category III taken together, as mentioned below.

Note: There shall be no minimum API score requirement for Category II and Category III individually.

3.0 STAGES OF PROMOTION UNDER CAREER ADVANCEMENT SCHEME OF INCUMBENT AND NEWLY APPOINTED ASSISTANT PROFESSORS/ASSOCIATE PROFESSORS/PROFESSORS

3.1 The entry-level Assistant Professors (Level 10) shall be eligible for promotion under the Career Advancement Scheme (CAS) through two successive levels (Level 11 and Level 12), provided they are assessed to fulfill the eligibility and performance criteria as laid down in the Regulation.

I. Assistant Professor (Academic Level 10) to Assistant Professor (Senior Scale/Academic Level 11) Eligibility:

An Assistant Professor who has completed four years of service with a Ph.D. degree or five years of service with a M.Phil./PG Degree in Professional Courses, such as L.L.M., M.Tech., M.V.Sc. and M.D., or six years of service in case of those without a Ph.D./M.Phil./PG Degree in a Professional course and satisfies the following conditions:

Attended one Orientation course of 21 days duration on teaching methodology;

Any one of the following: Completed Refresher/Research Methodology Course/ Workshop/Syllabus Up-gradation Workshop/Training Teaching-Learning-Evaluation, Technology Programs/Faculty Development Programs of at least one week (5 days) duration, or taken one MOOCs course (with e-certification) or development of e-contents in four-quadrants/MOOC's course during the assessment period; and Published one research publication in the peer-reviewed journals or UGC-listed journals during assessment period.

A teacher shall be promoted if;

He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three/four/five of the last four/five/six years of the assessment period as the case may be (as provided in Appendix, Table 1), and; The promotion is recommended by the screening-cum evaluation committee.

II. Assistant Professor (Senior Scale/Academic Level 11) to Assistant Professor (Selection Grade/ Academic Level 12)

Eligibility:

Assistant Professors who has completed five years of service in Academic Level 11/Senior Scale. A Ph.D. Degree in the subject relevant/allied/relevant discipline. Has done any two of the following in the last five years of Academic Level 11/Senior Scale: Completed a course/program from amongst the categories of Refresher Courses/Research Methodology/ Workshops/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/Technology Program /Faculty Development Program of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/program of at least two weeks (ten days) duration), or, completed one MOOCs course in the relevant subject (with e-certification); or contribution towards the development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards the development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessmen Published three research papers in the peer-reviewed journals or UGC-listed journals during assessment period.

A teacher shall be promoted if;

The teacher gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four of the last five years of the assessment period, (as prescribed in Table 1of Appendix) and; The promotion is recommended by the Screening-cum-evaluation committee.

III. Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A) Eligibility

Assistant Professor who has completed three years of service in Academic Level 12/Selection grade. A Ph.D. Degree in the subject concerned/allied/relevant discipline.

Any one of the following during last three years: completed one course/program from amongst the categories of Refresher Courses/Research Methodology Workshops/Syllabus Up-gradation Workshop/Teaching-Learning-Evaluation Technology Program/Faculty Development Program of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/program of at least two weeks (ten days) duration); or completed one MOOCs course (with e-certification); or contribution towards the development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at

least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course during the period of assessment.

A minimum of seven publications in the peer-reviewed or UGC-listed journals out of which three research papers should have been published during the assessment period.
Evidence of having guided at least one Ph.D. candidate.

CAS Promotion Criteria:

A teacher shall be promoted if; He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period as specified in Table 1, and has a research score of at least 70 as per Table 2 of Appendix.

The promotion is recommended by a selection committee constituted in accordance with the Regulation.

IV. Associate Professor (Academic Level 13A) to Professor (Academic Level 14)

Eligibility:

An Associate Professor who has completed three years of service in Academic Level 13 A.A Ph.D. degree in the subject concerned/ allied/ relevant discipline.

A minimum of ten research publications in the peer- reviewed or UGC-listed journals out of which threeresearch papers should have been published during the assessment period. Evidence of having successfully guided doctoral candidate.

A minimum of 110 Research Score as per Table 2 of Appendix

CAS Promotion Criteria:

A teacher shall be promoted if;

He/she gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two ofthe last three years of the assessment period, as per Table 1, and at least 110 research score, as per
Table 2 of Appendix. The promotion is recommended by a selection committee constituted in accordance with the Regulation.

V. Professor (Academic Level 14) to Senior Professor (Academic Level 15)

A Professor can be promoted to the post of Senior Professor under the CAS. The promotion shall be basedon academic achievement, favorable review from three eminent subject-experts who are not of the rank lower than the rank of a Senior Professor or a Professor having at least ten years' of experience. The selection shall be based on 10 best publications during the last 10 years and interaction with a Selection Committee constituted in accordance with the Ordinance and Regulation.

Eligibility:
Ten years' experience as a Professor. A minimum of ten publications in the peer-reviewed or UGC-listed journals and Ph.D. degree has beensuccessfully awarded to two candidates under his/her supervision during the assessment period.

4.0 Career Advancement Scheme (CAS) for Librarians

4.1 The provisions apply only to those persons who are not involved in the teaching of Library Science. Teachers of Library Science in a teaching department shall be covered by the provisions given under section 3.0 of the Regulation.

The Deputy Librarian in Universities shall have two levels i.e. Academic Level 13A and Academic Level14.

I. From University Assistant Librarian (Academic level 10) to University Assistant Librarian (Senior Scale/ Academic level 11):

Eligibility:

An Assistant Librarian who is in Academic Level 10 and has completed four years of service having a Ph.D. degree in Library Science/ Information Science/ Documentation Science or an equivalent degree or five years' of experience, having at least a M. Phil. degree, or six years of service for those without a M. Phil. or a Ph. D. degree.
Has attended at least one Orientation course of 21 days' duration; and Training, Seminar or Workshop on automation and digitalization, maintenance and related activities, of at least 5 days, as per Table 4 of Appendix.

CAS Promotion Criteria:

An Assistant Librarian shall be promoted if:

He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three/ four/ five out of the last four/ five/ six years of the assessment period as the case may be as specified in Table 4 of Appendix, and

The promotion is recommended by a screening-cum-evaluation committee.

II. From University Assistant Librarian (Senior Scale/Academic level 11) to University Assistant Librarian (Selection Grade/Academic level 12)

Eligibility:

Has completed five years of service in that grade.

Has done any two of the following in the last five years: (i) Training/Seminar /Workshop/ Course on
automation and digitalization, (ii) Maintenance and other activities as per Table 4 of Appendix, of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/ program of at least two weeks (ten days) duration), (iii) Taken/developed one MOOCs course in the relevant subject (with e-certification), or (iv) Library up-gradation course.

CAS Promotion Criteria:

An individual shall be promoted if:

He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four out of the last five years of the assessment period, as specified in Table 4 of Appendix, and;

The promotion is recommended by a screening-cum-evaluation committee.

III. From University Assistant Librarian (Selection Grade/Academic level 12) to University Deputy Librarian (Academic Level 13A)

Eligibility

Has completed three years of service in that grade.

Has done any one of the following in the last three years: (i) Training/Seminar/Workshop/Course on automation and digitalization, (ii) Maintenance and related activities as per Table 4 of Appendix, of at least two weeks' (ten days) duration, (iii) Completed two courses of at least one week (five days) duration in lieu of every single course/program of at least two weeks (ten days) duration), (iv) Taken/developed one MOOCs course in the relevant subject (with e-certification), and (v) Library up-gradation course.

CAS Promotion Criteria:

An individual shall be promoted if:

He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two out of the last three years of the assessment period, as specified in Table 4 of Appendix; and

The promotion is recommended by a Selection Committee constituted as per these Regulations on the basis of the interview performance.

IV. From University Deputy Librarian (Academic Level 13A) to University Deputy Librarian (Academic Level 14)

Eligibility

Has completed three years of service in that grade.

Has done any one of the following in the last three years: (i)Training/Seminar/ Workshop/Course on automation and digitalization, (ii) Maintenance and related activities as per Table 4 of Appendix, of at least two weeks' (ten days) duration, (iii) Completed two courses of at least one week (five days) duration in lieu of every single course/program of at least two weeks (ten days) duration), (iv) Taken/developed one MOOCs course in the relevant subject (with e-certification), and (v) Library up-gradation course.

Evidence of innovative library services, including the integration of ICT in a library.

A Ph.D. Degree in Library Science/Information Science/Documentation/archives and Manuscript-Keeping

CAS Promotion Criteria:

An individual shall be promoted if:

He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two out of the last three years of the assessment period, as specified in Table 4 of Appendix; and the promotion is recommended by a Selection Committee constituted as per the Regulations on the basis of the interview performance.

5.0 Career Advancement Scheme for Directors of Physical Education and Sports

5.1 These provisions shall apply only to those personnel who are physical education not involved in teaching and sports. Teachers of Physical Education and Sports in a teaching department shall be covered by the provisions given under section 3.0 of the Regulation. The Deputy Director Physical Education and Sports in Universities shall have two levels i.e. Academic Level 13A and Academic Level 14.

I. From Assistant Director of Physical Education and Sports (Academic Level 10) to Assistant Director of Physical Education and Sports (Senior Scale/Academic Level 11)

Eligibility:

Has completed four years of service with a Ph.D. degree in Physical Education or Physical Education & Sports or Sports Science or five years of service with an M. Phil. degree or six years of service for those without an M. Phil. or Ph.D. degree.

Has attended one Orientation course of 21 days' duration; and

Has done any one of the following: (a) Completed Refresher/ Research Methodology Course/workshop,(b) Training Teaching-Learning-Evaluation Technology Program/Faculty Development Program of at least 5 days duration and (c) Taken/ developed one MOOCs course (with e-certification).

CAS Promotion Criteria:

An individual may be promoted if:

He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three/four/five of the last four/five/ six years of the assessment period as the case may be, as specified in Table 5 of Appendix; and

The promotion is recommended by a screening-cum-evaluation committee.

II From Assistant Director of Physical Education and Sports (Senior Scale/ Academic Level 11) to University Assistant Director of Physical Education and Sports (Selection Grade/Academic Level 12)

Eligibility

Has completed five years of service in that grade.

Has done any two of the following in the last five years: (i) Completed one course /program from among the categories of refresher courses, research methodology workshops, (ii)Teaching-Learning- Evaluation Technology Programs/Faculty Development Programs of at least two weeks (ten days) duration, (iii) Completed two courses of at least one week(five days) duration in lieu of every single course/program of at least two weeks (ten days) duration), and (iv) Taken/developed one MOOCs course in the relevant subject (with e-certification).

CAS Promotion Criteria:

An individual may be promoted if;

He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least fourout of the last five years' of the assessment period as specified in Table 5 of Appendix, and;

The promotion is recommended by a screening-cum-evaluation committee.

III From University Assistant Director of Physical Education and Sports (Selection Grade/Academic Level 12) to University Deputy Director of Physical Education and Sports (Academic Level 13 A)

Eligibility

Has completed three years of service in that grade.

Has done any one of the following during last three years: (i) Completed one /program from among the categories of Refresher Courses, Research Methodology Workshop, (ii) Teaching-Learning-Evaluation Technology Programs/ Faculty Development Programs of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/program of at least two weeks (ten days) duration), (iii) Taken/ developed one MOOCs course in relevant subject (with e-certification).

CAS Promotion Criteria:

An individual may be promoted if;

He/she gets a 'satisfactory or' 'good' grade performance assessment reports of two out of the lastthree years of the assessment period as specified in 5 of Appendix II, and;

The promotion is recommended by a selection committee constituted as per these Regulations on thebasis of the interview performance.

IV. From University Deputy Director Physical Education and Sports (Academic Level 13A) to University Deputy Director Physical Education and Sports (Academic Level 14)

Eligibility

Has completed three years of service in that grade.

Has done any one of the following during last three years: (i) Completed one course/program from among the categories of Refresher Courses, Research Methodology Workshop,(ii)Teaching-Learning- Evaluation Technology Programs /Faculty Development Programs of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/program of at least two weeks (ten days) duration), (iii) Taken/ developed one MOOCs course in relevant subject (with e-certification).

Evidence of organizing competitions and coaching camps of at least two weeks 'duration.

Evidence of having produced good performance of teams/ athletes for competitions like state/ national/inter-university/combined university, etc.

A Ph.D. in Physical Education or Physical Education and Sports or Sports Science.

CAS Promotion Criteria:

An individual may be promoted if;

He/she gets a 'satisfactory' or 'good' grade performance assessment reports of at least two out of thelast three years of the assessment period as specified in Table 5 of Appendix, and;

The promotion is recommended by a selection committee constituted as per the provision of the Act, Ordinance and Regulation on the basis of the interview performance.

6.0 Discretionary award of advance increments for those who enter the profession as Associate Professor or Professor with higher merit, high number of research publications of high quality and experience at the appropriate level, shall be within the competence of the appropriate authority of the University based on the recommendations of a selection committee while considering the case of individual candidates in the context of the merits of each case, taking into account the pay structure of other teachers in the faculty and other merit- specific factors.

Discretionary award of advance increments is not applicable to those entering the profession as Assistant Professor/Assistant Librarian/Assistant Director of Physical Education and Sports and to those who are entitled for grant of advance increments for acquired a Ph.D., M.Phil. or M.Tech. and L.L.M. degree.

However, those entering the service as Assistant Professor/Assistant Librarian/ Assistant Director of Physical Education and Sports, having a post-doctoral teaching/ research experience, after obtaining a Ph.D. degree and proven credentials, may be eligible for discretionary award of advanced increments to be given to the person, as decided and recorded by the Selection Committee in the minutes of its meeting.

Appendix

Table 1

Assessment Criteria and Methodology for University/ College Teachers

S. No.	Activity	Grading Criteria
1.	Teaching: (Number of classes taught/ total cla assigned) x 100% (Classes taught includes sessions on tutorials, lab other teaching related activities)	80% & above - Good Below 80% but 70% & above-Satisfactory Less than 70% - Not satisfactory
2.	Involvement in the University/College students related activities/research activities: *(a)* Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. *(b)* Examination and evaluation duties assigned by the college/university or attending the Examination paper evaluation. *(c)* Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. *(d)* Organizing seminars/ conferences/ workshops, other college/university activities. *(e)* Evidence of actively involved in guiding Ph.D. students. *(f)* Conducting minor or major research project sponsored by national or international agencies. *(g)* At least one single or joint publication in peer-reviewed or UGC list of Journals.	Good - Involved in at least 3 activities Satisfactory - 1-2 activities Not-satisfactory - Not involved / undertaken any of the activities **Note:** Number of activities can be within or across the broad categories of activities

Overall Grading:

Good: Good in teaching and satisfactory or good in activity at Sl.No.2.

Or

Satisfactory: Satisfactory in teaching and good or satisfactory in activity at Sl.No.2.

Not Satisfactory: If neither good nor satisfactory in overall grading

Note: For the purpose of assessing the grading of Activity at Serial No. 1 and Serial No. 2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subjectto the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

Table 2

Methodology for University and College Teachers for calculating Academic/ Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.)

S.N.	Academic/Research Activity	Faculty of Sciences /Engineering / Agriculture /Medical /Veterinary Sciences	Faculty of Languages / Humanities / Arts / Social Sciences / Library/ Education / Physical Education / Commerce / Management & other related disciplines
1.	**Research Papers in Peer-Reviewed or UGC listed Journals**	08 per paper	10 per paper
2.	**Publications (other than Research papers)**		
	(a) Books authored which are published by ;		
	International publishers	12	12
	National Publishers	10	10
	Chapter in Edited Book	05	05
	Editor of Book by International Publisher	10	10
	Editor of Book by National Publisher	08	08
	(b) Translation works in Indian and Foreign Languages by qualified faculties		
	Chapter or Research paper	03	03
	Book	08	08
3.	**Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula**		
	(a) Development of Innovative pedagogy	05	05
	(b) Design of new curricula and courses	02 per curricula/ course	02 per curricula/ course
	(c) MOOCs		
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	20	20
	MOOCs (developed in 4 quadrant) per module/lecture	05	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08	08
	(d) E-Content		
	Development of e-Contentcomplete course/e-book in 4 quadrants for a	12	12
	e-Content (developed in 4 quadrants) per module	05	05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02
	Editor of e-content for complete course/ paper /e-book	10	10
4	**(a) Research guidance**		

	Ph.D.	10 per degree awarded 05 per thesis submitted	10 per degree awarded 05 per thesis submitted
	M.Phil./P.G dissertation	02 per degree awarded	02 per degree awarded
	(b) Research Projects Completed		
	More than 10 lakhs	10	10
	Less than 10 lakhs	05	05
	(c) Research Projects Ongoing :		
	More than 10 lakhs	05	05
	Less than 10 lakhs	02	02
	(d) Consultancy	03	03
5	**(a) Patents**		
	International	10	10
	National	07	07
	(b) *Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)		
	International	10	10
	National	07	07
	State	04	04
	(c) Awards/Fellowship		
	International	07	07
	National	05	05
6.	***Invited lectures/ Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)**		
	International (Abroad)	07	07
	International (within country)	05	05
	National	03	03
	State/University	02	02

The Research score for research papers would be augmented as follows :

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list) :

i) Paper in refereed journals without impact factor - 5 Points

ii) Paper with impact factor less than 1 - 10 Points

iii) Paper with impact factor between 1 and 2 - 15 Points

iv) Paper with impact factor between 2 and 5 - 20 Points

v) Paper with impact factor between 5 and 10 - 25 Points

vi) Paper with impact factor >10 - 30 Points

Two authors: 70% of total value of publication for each author.

More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% eac

Note:

Paper presented if part of edited book or proceeding then it can be claimed only once.

For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.

*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

The research score shall be from the minimum of three categories out of six categories.

Table: 3 A

Criteria for Short-listing of Candidates for Interview for the Post of Assistant Professors in Universities

S.N.	Academic Record	Score			
1.	**Graduation**	80% & Above = 15	60% to less than 80% = 13	55% to less than 60% = 10	45% to less than 55% =05
2.	**Post-Graduation**	80% & Above = 25	60% to less than 80% = 23	55% (50% in case of SC/ST/OBC (non-creamy layer)/PWD) to less than 60% = 20	
3.	**M.Phil.**	60% & above = 07	55% to less than 60% = 05		
4.	**Ph.D.**	30			
5.	**NET with JRF**	07			
	NET	05			
	SLET/SET	03			
6.	**Research Publications (2 marks for each research publications published in Peer-Reviewed or UGC-listed Journals)**	10			
7.	**Teaching / Post Doctoral Experience (2 marks for one year each)#**	10			
8.	**Awards**				
	International / National Level (Awardsgiven by International Organisations/ Government of India / Governmentof India recognised National Level Bodies)	03			
	State-Level (Awards given by State Government)	02			

 # However, if the period of teaching/ Post-doctoral experience is less than one year then the marks shall be reduced proportionately.

Note:

(A) **(i)** M. Phil. + Ph.D Maximum - 30 Marks

(ii) JRF/ NET/ SET Maximum - 07 Marks

(iii) In awards category Maximum - 03 Marks

(B) Number of candidates to be called for interview shall be decided by the university.

(C) Academic Score - 80
Research Publication - 10
Teaching Experience - 10

Score shall be valid for appointment in respective State SLET/SET Universities/ Colleges/ Institutions only

Table: 3 B

Criteria for Short-listing of candidates for Interview for the Post of Assistant Professors in Colleges

S.N.	Academic Record	Score			
1.	**Graduation**	80% & Above = 21	60% to less than 80% = 19	55% to less than 60% = 16	45% to less than 55% =10
2.	**Post-Graduation**	80% & Above = 25	60% to less than 80% = 23	55% (50% in case of SC/ST/OBC (non-creamy layer)/PWD) to less than 60% = 20	
3.	**M.Phil.**	60% & above = 07	55% to less than 60% = 05		
4.	**Ph.D.**	25			
5.	**NET with JRF**	10			
	NET	08			
	SLET/SET	05			
6.	**Research Publications (2 marks for each research publications published in Peer-Reviewed or UGC-listed Journals)**	06			
7.	**Teaching / Post Doctoral Experience (2 marks for one year each)#**	10			
8.	**Awards**				
	International / National Level (Awardsgiven by International Organisations/ Government of India / Governmentof India recognised National Level Bodies)	03			
	State-Level (Awards given by State Government)	02			

However, if the period of teaching/post-doctoral experience is less than one year then the marks shall be reduced proportionately.

Note :

(A)

(i)	M. Phil. + Ph.D.	Maximum	-	25 Marks
(ii)	JRF/NET/SET	Maximum	-	10 Marks
(iii)	In awards category	Maximum	-	03 Marks

(B) Number of candidates to be called for interview shall be decided by the college.

(C)

	Academic Score	-	84
	Research Publications	-	06
	Teaching Experience	-	10
	TOTAL	-	100

SLET/ SET score shall be valid for appointment in respective State Universities/Colleges/institutions only.

Table 4

Assessment Criteria and Methodology for Librarians

S. No.	Activity	Grading Criteria
1	Regularity of attending library (calculated in terms of percentage of days attended to the total number of days he/she is expected to attend) While attending in the library, the individual is expected to undertake, inter alia, following items of work: - Library Resource and Organization and maintenance of books, journals and reports. - Provision of Library reader services such as literature retrieval services to researchers and analysis of reports. - Assistance towards updating institutional website	90% and above - Good Below 90% but 80% and above - Satisfactory Less than 80% - Not satisfactory
2.	Conduct of seminars/workshops related to library activity or on specific books or genre of books.	Good – 1 National level seminar/ workshop + 1 State/institution level workshop/Seminar Satisfactory - 1 National level seminar/ workshop or 1 state level seminar/ workshop + 1 institution level seminar/ workshop or 4 institution seminar / workshop Unsatisfactory – Not falling in above two categories
3.	If library has a computerized database then OR If library does not have a computerized database	Good – 100% of physical books and journals in computerized database. Satisfactory – At least 99% of physical books and journals in computerized database. Unsatisfactory – Not falling under good or satisfactory. OR Good – 100% Catalogue database made up to date Satisfactory- 90% catalogue database made up to date Unsatisfactory - Catalogue database not up to mark. (To be verified in random by the CAS Promotion Committee)

4.	Checking inventory and extent of missing books	Good : Checked inventory and missing book less than 0.5% Satisfactory - Checked inventory and missing book less than 1% Unsatisfactory - Did not check inventory Or Checked inventory and missing books 1% or more.
5.	(i) Digitization of books database in institution having no computerized database. (ii) Promotion of library network. (iii)Systems in place for dissemination of information relating to books and other resources. (iv)Assistance in college administration and governance related work including work done during admissions, examinations and extracurricular activities. (v)Design and offer short-term courses for users. (vi)Publications of at least one research paper in UGC approved journals.	Good : Involved in any two activities Satisfactory : At least one activity Not Satisfactory : Not involved/ undertaken any of the activities.
Overall Grading	Good: Good in Item 1 and satisfactory/good in any two other items including Item 4. Satisfactory: Satisfactory in Item 1 and satisfactory /good in any other two items including Item 4. Not satisfactory: If neither good nor satisfactory in overall grading.	

Note :

It is recommended to use ICT technology to monitor the attendance of library staff and compute the criteria of assessment.

The Librarian must submit evidence of published paper, participation certificate for refresher or methodology course, successful research guidance from Head of Department of the concerned department, project completion.

The system of tracking user grievances and the extent of grievances redressal details may also be made available to the CAS promotion committee.

Table 5

Assessment Criteria and Methodology for Directors of Physical Education and Sports

S. No.	Activity	Grading Criteria
1	Attendance calculated in terms of percentage of days attended to the total number of days he is expected to attend.	90 and above - Good Above 80 but below 90- Satisfactory. Less than 80 - Not satisfactory.
2.	Organizing intra college competition	Good - Intra college competition in more than 5 disciplines. Satisfactory - Intra college competition in 3-5 disciplines. Unsatisfactory- Neither good nor satisfactory.

3.	Institution participating in external competitions	Good - National level competition in at least one discipline plus State/District level competition in at least 3 disciplines. Satisfactory- State level competition in at least one discipline plus district level competition in at least 3 disciplines. Or District level competition in at least 5 disciplines. Unsatisfactory - Neither good nor satisfactory.
4.	Up-gradation of sports and physical training infrastructure with scientific and technological inputs. Development and maintenance of playfields and sports and physical Education facilities.	Good/Satisfactory/Not-Satisfactory to be assessed by the Promotion committee.
5.	(i)At least one student of the institution participating in national/ state/ university (for college levels only) teams. Organizing state/national/inter university/inter college level competition. (ii)Being invited for coaching at state/ national level. (iii) Organizing at least three workshops in a year. (iv)Publications of at least one research Paper in UGC approved journal. Assistance in college administration and governance related work including work done during admissions, examinations and Extracurricular college activities.	Good: Involved in any two activities. Satisfactory: 1 activity Not Satisfactory : Not involved/ undertaken any of the activities.
Overall Grading	Good: Good in Item 1 and satisfactory/good in any two other items. Satisfactory: Satisfactory in Item 1 and satisfactory/good in any other two items. Not Satisfactory: If neither good nor satisfactory in overall grading.	

Note:

i) It is recommended to use ICT technology to monitor the attendance of sports and physical education and compute the criteria of assessment.

ii) The institution must obtain student feedback. The feed-backs must be shared with the concerned Director of Physical and Education and Sports and also the CAS Promotion committee.

iii) The system of tracking user grievances and the extent of grievance redressal details may also be made available to the CAS Promotion Committee.

3.7.21

कुलसचिव

पृ. क्रमांक : 2137/अका./2021 रायपुर, दिनांक 3.07.2021

प्रतिलिपि :–

1. माननीय राज्यपाल एवं कुलाधिपति महोदय के सचिव, छत्तीसगढ़ राजभवन, रायपुर।
2. सचिव, उच्च शिक्षा विभाग, छत्तीसगढ़ शासन, मंत्रालय महानदी भवन, अटल नगर, नवा रायपुर।
3. आयुक्त, उच्च शिक्षा संचालनालय, ब्लॉक–सी–3, द्वितीय एवं तृतीय तल, इंद्रावती भवन, अटल नगर, नवा रायपुर।
4. कार्यपरिषद के समस्त सदस्यों को।
5. अध्यक्ष, समस्त अध्ययनशाला/समस्त विभागीय अधिकारी,
6. संचालक, महाविद्यालय विकास परिषद्/जनसंपर्क अधिकारी/अधिष्ठाता, छात्र कल्याण,
7. वित्त नियंत्रक/प्रभारी, अंकेक्षण,
8. कुलपति के सचिव/कुलसचिव के निज सहायक, पं. रविशंकर शुक्ल वि.वि., रायपुर को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित।

उप कुलसचिव (अका.)

Pt. Ravishankar Shukla University, Raipur (C.G)

Annual Self-Assessment for the Performance Based Appraisal System (PBAS)

(PBAS)

Year……..

(To be complete and submitted at the end of each academic year)

PART A: GENERAL INFORMATION

1. Name (in Block Letters):……

2. Father's Name / Mother's Name/ Husband's Name: …….....

3. Department: …….....

4. Current Designation & Grade Pay:…….

5. Date of Promotion/last Promotion:. …….....

6. Address for correspondence (with Pincode): ……..

7. Permanent Address (with Pincode)……

8. Whether acquired any degrees or fresh academic qualifications during the year:……

9. Academic Staff College Orientation/Refresher course attended during the year:

Name of the Course/Summer School	Place	Duration	Sponsoring Agency

PBAS Stage 1				
Developed & Designed by IQAC, PRSU, Based on Fourth Amendment Dated 11th July, 2016				
Name of the Candidate:				
Date of Joining in the Present Stage [Give number]:				
Date of Promotion Due to the Next Stage [Give number]:				
Department/Centre/College:				
Ph.D. Obtained [Yes/No] and Date of Award:				
Doctoral Work Supervised [Yes/No; Give number supervised]:				
Orientation Program attended [Yes/No] and Date:				
Refresher Course attended [Yes/No] and Date:				
Any other Course of at least 2-week duration attended [Yes/No] and Date:				
Teaching Experience (example, if 5 years nine month then write 5.09):				
Research Experience (example, if 5 years eleven month then write 5.11):				
S. No. [1]	Parameter [2]	Criterion [3]	Last Academic Year [4]	Total Score [5]
Category I	Based on the teacher's self-assessment, API scores will be based on the following: (a) teaching related activities; domain knowledge; (b) participation in examination and evaluation; (c) contribution to innovative teaching, new courses etc.			
A	Direct Teaching	AS	0	
	Max Score - 70	AS/7.5	0	
B	Examinations duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	AS	0	
	Max Score - 20	AS/10	0	
C	Innovative Teaching – learning methodologies, updating of subject contents/courses, mentoring etc.	AS	0	
	Max Score - 10	AS/10	0	
	Category I (A+B+C): Minimum 80 Per Year		0	0.00
Category II	Nature of Activity [Actual hours spent per academic year ÷ 10; Maximum score 15 for all activity]			
[A]	Student related co-curricular, extension and field based activities [AS = Actual Score]			
(i)	Discipline related co-curricular activities (e.g. field work, study visit, student seminar and other events, career counseling etc.)	AS	0	
		AS/10	0	
(ii)	Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)	AS	0	
		AS/10	0	
(iii)	Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	AS	0	
		AS/10	0	
	Sub-Total II A		0	0.00
[B]	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.			
(i)	Administrative responsibility (including as Dean/ Principal/ Chairperson/ Convener/ Teacher-in-charge/similar other duties that require regular office hrs for its discharge)	AS	0	
		AS/10	0	

(ii)	Participation in Board of Studies, Academic and Administrative Committees.	AS	0	
		AS/10	0	
	Sub-Total II B		0	0.00
[C]	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher/ faculty development courses, membership of associations, dissemination and general articles and any other contribution)	AS	0	
		AS/10	0	
	Sub-Total II C		0	0.00
	Sub-Total Category II [A + B + C]:			0.00
Category III	**RESEARCH AND ACADEMIC CONTRIBUTIONS**			
PART-A	RESEARCH PAPERS PUBLISHED IN JOURNALS			
	The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal/ Corresponding author/ Supervisor/ Mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors. If authors are contesting for the same position then the 70% and 30% will be split accordingly, or else they will be either getting 70% or 30% as per their entitlement.			
i	Refereed Journals as notified by the UGC			
	Single Author	25	0	0.00
	First or Corresponding Author/Supervisor/Mentor	17.5	0	0.00
	Coauthor	7.5	0	0.00
ii	SCI/SSCI/A&HCI Journals with JIF < 1			
	Single Author	30	0	0.00
	First or Corresponding Author/Supervisor/Mentor	21	0	0.00
	Coauthor	9	0	0.00
iii	Papers with JIF between 1 & 2			
	Single Author	35	0	0.00
	First or Corresponding Author/Supervisor/Mentor	24.5	0	0.00
	Coauthor	10.5	0	0.00
iv	Papers with JIF between 2 & 5			
	Single Author	40	0	0.00
	First or Corresponding Author/Supervisor/Mentor	28	0	0.00
	Coauthor	12	0	0.00
v.	Papers with JIF between 5 & 10			
	Single Author	45	0	0.00
	First or Corresponding Author/Supervisor/Mentor	31.5	0	0.00
	Coauthor	13.5	0	0.00
vi.	Papers with JIF above 10			
	Single Author	50	0	0.00
	First or Corresponding Author/Supervisor/Mentor	35	0	0.00
	Coauthor	15	0	0.00
vii.	Other Reputed Journals as notified by the UGC			
	Single Author	10	0	0.00
	First or Corresponding Author/Supervisor/Mentor	7	0	0.00
	Coauthor	3	0	0.00
	Sub-Total Part-A			0.00
PART-B	RESEARCH PUBLICATIONS (BOOKS/MONOGRAPHS)			

i.	Text/Reference Books by International Publishers as notified by the UGC			
	Single Author	30	0	0.00
	First or Corresponding Author/Supervisor/Mentor	21	0	0.00
	Coauthor	9	0	0.00
ii.	Subject Books by National level publishers as identified by the UGC or State / Central Govt. Publications			
	Single Author	20	0	0.00
	First or Corresponding Author/Supervisor/Mentor	14	0	0.00
	Coauthor	6	0	0.00
iii.	Subject Books by Other local publishers as identified by the UGC			
	Single Author	15	0	0.00
	First or Corresponding Author/Supervisor/Mentor	10.5	0	0.00
	Coauthor	4.5	0	0.00
iv.a	Chapters in Books published by International level publishers as identified by the UGC.			
	Single Author	10	0	0.00
	First or Corresponding Author/Supervisor/Mentor	7	0	0.00
	Coauthor	3	0	0.00
iv.b	Chapters in Books published by National level publishers as identified by the UGC.			
	Single Author	5	0	0.00
	First or Corresponding Author/Supervisor/Mentor	3.5	0	0.00
	Coauthor	1.5	0	0.00
	Sub-Total Part-B			0.00
PART-C	SPONSORED PROJECTS/CONSULTANCY/ PROJECT OUTCOME/ OUTPUT			
i.	RESEARCH PROJECTS:			
(a)	Major Science Sponsored Project >30.0 lac:	20	0	0.00
	Major AH/SS Sponsored Project >5.0 lac upto 30 lac:	20	0	0.00
(b)	Major Science above 5.0 lac and up to 30.0 lac:	15	0	0.00
	Major AH/SS above 3.0 lac and up to 5.0 lac:	15	0	0.00
(c)	Minor Science Sponsored Projects above 1.0 lac up to 5.0 lac:	10	0	0.00
	Minor AH/SS Sponsored Projects above 1.0 lac up to 3.0 lac:	10	0	0.00
ii.	CONSULTANCY PROJECTS			
(a)	Science Min 10.0 lac [10/each 10.0 lac]	10	0	0.00
(b)	AH/SS Min 2.0 lac [10/each 2.0 lac]	10	0	0.00
iii.	PROJECT OUTCOMES / OUTPUTS			
(a)	Patent/Technology transfer /Product/ Process at International level (Science)	30	0	0.00
	Patent/Technology transfer/Product/ Process at National level (Science)	20	0	0.00
(b)	Major Policy Document of Government Bodies at International level (AH/SS)	30	0	0.00
	Major Policy Document of Government Bodies at National level (AH/SS)	20	0	0.00
(c)	Major Policy Document of Government Bodies at State level (AH/SS)	10	0	0.00
	Major Policy Document of Government Bodies at Local level (AH/SS)	5	0	0.00
	Sub-Total Part-C			0.00
PART-D	RESEARCH GUIDANCE			
	MPhil	5	0	0.00

	PhD	15	0	0.00
	PhD thesis submitted	10	0	0.00
	Sub-Total Part-D			0.00
PART-E	Fellowships, Awards and Invited lectures delivered in conferences/ seminars			
i.	Fellowships/Awards from Academic Bodies for Science; and from Academic Bodies/ Associations for Social sciences, Arts and Humanities			
	International	15	0	0.00
	National	10	0	0.00
	State/University	5	0	0.00
				0.00
ii.	Invited Lectures/Papers Presentation for Conferences/Symposia etc. [20% CAP on Minimum Fixed for any Assessment Period]			
	Invited Lectures International	7	0	0.00
	Paper Presented International	5	0	0.00
	Invited Lectures National	5	0	0.00
	Paper Presented National	3	0	0.00
	Invited Lectures State/University	3	0	0.00
	Paper Presented State/University	2	0	0.00
	CAP - 20% of the Minimum Fixed for Category III for the Assessment Period			0.0
	Sub-Total Part-E			0.00
PART-F	**Development of e-learning delivery process/ material**			
	Per Module	10	0	0.00
	Sub-Total Part-F			0.00
	Sub-Total Category I [A + B + C]:			0.00
	Sub-Total Category II [A + B + C]:			0.00
	Sub-Total Category III [A + B + C + D + E + F]:			**0.00**
	Grand Total [Cat II + Cat III]:			**0.00**

Note: Data entered in Category I and II to be certified by the HoD. The candidate should provide supporting

Date: Signature of the Teacher

Forwarding Note of the HoD

Date: Signature of the HoD

PBAS Stage 2

Developed & Designed by IQAC, PRSU, Based on Fourth Amendment Dated 11th July, 2016

Name of the Candidate:	
Date of Joining in the Present Stage [Give number]:	
Date of Promotion Due to the Next Stage [Give number]:	
Department/Centre/College:	
Ph.D. Obtained [Yes/No] and Date of Award:	
Doctoral Work Supervised [Yes/No; Give number supervised]:	
Orientation Program attended [Yes/No] and Date:	
Refresher Course attended [Yes/No] and Date:	
Any other Course of at least 2-week duration attended [Yes/No] and Date:	
Teaching Experience (example, if 5 years nine month then write 5.09):	
Research Experience (example, if 5 years eleven month then write 5.11):	

S. No. [1]	Parameter [2]	Criterion [3]	Last Academic Year [4]	Total Score [5]
Category I	Based on the teacher's self-assessment, API scores will be based on the following: (a) teaching related activities; domain knowledge; (b) participation in examination and evaluation; (c) contribution to innovative teaching, new courses etc.			
A	Direct Teaching	AS	0	
	Max Score - 70	AS/7.5	0	
B	Examinations duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	AS	0	
	Max Score - 20	AS/10	0	
C	Innovative Teaching – learning methodologies, updating of subject contents/courses, mentoring etc.	AS	0	
	Max Score - 10	AS/10	0	
	Category I (A+B+C): Minimum 80 Per Year		0	0.00
Category II	Nature of Activity [Actual hours spent per academic year ÷ 10; Maximum score 15 for all activity]			
[A]	Student related co-curricular, extension and field based activities [AS = Actual Score]			
(i)	Discipline related co-curricular activities (e.g. field work, study visit, student seminar and other events, career counseling etc.)	AS	0	
		AS/10	0	
(ii)	Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)	AS	0	
		AS/10	0	
(iii)	Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	AS	0	
		AS/10	0	
	Sub-Total II A		0	0.00
[B]	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.			
(i)	Administrative responsibility (including as Dean/ Principal/ Chairperson/ Convener/ Teacher-in-charge/similar other duties that require regular office hrs for its discharge)	AS	0	
		AS/10	0	

(ii)	Participation in Board of Studies, Academic and Administrative Committees.	AS	0	
		AS/10	0	
	Sub-Total II B		0	0.00
[C]	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher/ faculty development courses, membership of associations, dissemination and general articles and any other contribution)	AS	0	
		AS/10	0	
	Sub-Total II C		0	0.00
	Sub-Total Category II [A + B + C]:			0.00
Category III	**RESEARCH AND ACADEMIC CONTRIBUTIONS**			
PART-A	RESEARCH PAPERS PUBLISHED IN JOURNALS			
	The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal/ Corresponding author/ Supervisor/ Mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors. If authors are contesting for the same position then the 70% and 30% will be split accordingly, or else they will be either getting 70% or 30% as per their entitlement.			
i	Refereed Journals as notified by the UGC			
	Single Author	25	0	0.00
	First or Corresponding Author/Supervisor/Mentor	17.5	0	0.00
	Coauthor	7.5	0	0.00
ii	SCI/SSCI/A&HCI Journals with JIF < 1			
	Single Author	30	0	0.00
	First or Corresponding Author/Supervisor/Mentor	21	0	0.00
	Coauthor	9	0	0.00
iii	Papers with JIF between 1 & 2			
	Single Author	35	0	0.00
	First or Corresponding Author/Supervisor/Mentor	24.5	0	0.00
	Coauthor	10.5	0	0.00
iv	Papers with JIF between 2 & 5			
	Single Author	40	0	0.00
	First or Corresponding Author/Supervisor/Mentor	28	0	0.00
	Coauthor	12	0	0.00
v.	Papers with JIF between 5 & 10			
	Single Author	45	0	0.00
	First or Corresponding Author/Supervisor/Mentor	31.5	0	0.00
	Coauthor	13.5	0	0.00
vi.	Papers with JIF above 10			
	Single Author	50	0	0.00
	First or Corresponding Author/Supervisor/Mentor	35	0	0.00
	Coauthor	15	0	0.00
vii.	Other Reputed Journals as notified by the UGC			
	Single Author	10	0	0.00
	First or Corresponding Author/Supervisor/Mentor	7	0	0.00

	Coauthor	3	0	0.00
	Sub-Total Part-A			0.00
PART-B	RESEARCH PUBLICATIONS (BOOKS/MONOGRAPHS)			
i.	Text/Reference Books by International Publishers as notified by the UGC			
	Single Author	30	0	0.00
	First or Corresponding Author/Supervisor/Mentor	21	0	0.00
	Coauthor	9	0	0.00
ii.	Subject Books by National level publishers as identified by the UGC or State / Central Govt. Publications			
	Single Author	20	0	0.00
	First or Corresponding Author/Supervisor/Mentor	14	0	0.00
	Coauthor	6	0	0.00
iii.	Subject Books by Other local publishers as identified by the UGC			
	Single Author	15	0	0.00
	First or Corresponding Author/Supervisor/Mentor	10.5	0	0.00
	Coauthor	4.5	0	0.00
iv.a	Chapters in Books published by International level publishers as identified by the UGC.			
	Single Author	10	0	0.00
	First or Corresponding Author/Supervisor/Mentor	7	0	0.00
	Coauthor	3	0	0.00
iv.b	Chapters in Books published by National level publishers as identified by the UGC.			
	Single Author	5	0	0.00
	First or Corresponding Author/Supervisor/Mentor	3.5	0	0.00
	Coauthor	1.5	0	0.00
	Sub-Total Part-B			0.00
PART-C	SPONSORED PROJECTS/CONSULTANCY/ PROJECT OUTCOME/ OUTPUT			
i.	RESEARCH PROJECTS:			
(a)	Major Science Sponsored Project >30.0 lac:	20	0	0.00
	Major AH/SS Sponsored Project >5.0 lac upto 30 lac:	20	0	0.00
(b)	Major Science above 5.0 lac and up to 30.0 lac:	15	0	0.00
	Major AH/SS above 3.0 lac and up to 5.0 lac:	15	0	0.00
(c)	Minor Science Sponsored Projects above 1.0 lac up to 5.0 lac:	10	0	0.00
	Minor AH/SS Sponsored Projects above 1.0 lac up to 3.0 lac:	10	0	0.00
ii.	CONSULTANCY PROJECTS			
(a)	Science Min 10.0 lac [10/each 10.0 lac]	10	0	0.00
(b)	AH/SS Min 2.0 lac [10/each 2.0 lac]	10	0	0.00
iii.	PROJECT OUTCOMES / OUTPUTS			
(a)	Patent/Technology transfer /Product/ Process at International level (Science)	30	0	0.00
	Patent/Technology transfer/Product/ Process at National level (Science)	20	0	0.00
(b)	Major Policy Document of Government Bodies at International level (AH/SS)	30	0	0.00
	Major Policy Document of Government Bodies at National level (AH/SS)	20	0	0.00

(c)	Major Policy Document of Government Bodies at State level (AH/SS)	10	0	0.00
	Major Policy Document of Government Bodies at Local level (AH/SS)	5	0	0.00
	Sub-Total Part-C			0.00
PART-D	RESEARCH GUIDANCE			
	MPhil	5	0	0.00
	PhD	15	0	0.00
	PhD thesis submitted	10	0	0.00
	Sub-Total Part-D			0.00
PART-E	Fellowships, Awards and Invited lectures delivered in conferences/ seminars			
i.	Fellowships/Awards from Academic Bodies for Science; and from Academic Bodies/ Associations for Social sciences, Arts and Humanities			
	International	15	0	0.00
	National	10	0	0.00
	State/University	5	0	0.00
				0.00
ii.	Invited Lectures/Papers Presentation for Conferences/Symposia etc. [20% CAP on Minimum Fixed for any Assessment Period]			
	Invited Lectures International	7	0	0.00
	Paper Presented International	5	0	0.00
	Invited Lectures National	5	0	0.00
	Paper Presented National	3	0	0.00
	Invited Lectures State/University	3	0	0.00
	Paper Presented State/University	2	0	0.00
	CAP - 20% of the Minimum Fixed for Category III for the Assessment Period			0.0
	Sub-Total Part-E			0.00
PART-F	**Development of e-learning delivery process/ material**			
	Per Module	10	0	0.00
	Sub-Total Part-F			0.00
	Sub-Total Category I [A + B + C]:			0.00
	Sub-Total Category II [A + B + C]:			0.00
	Sub-Total Category III [A + B + C + D + E + F]:			**0.00**
	Grand Total [Cat II + Cat III]:			**0.00**

Note: Data entered in Category I and II to be certified by the HoD. The candidate should provide supporting

Date: Signature of the Teacher

Forwarding Note of the HoD

Date: Signature of the HoD

PBAS Stage 3

Developed & Designed by IQAC, PRSU, Based on Fourth Amendment Dated 11th July, 2016

Name of the Candidate:	
Date of Joining in the Present Stage [Give number]:	
Date of Promotion Due to the Next Stage [Give number]:	
Department/Centre/College:	
Ph.D. Obtained [Yes/No] and Date of Award:	
Doctoral Work Supervised [Yes/No; Give number supervised]:	
Orientation Program attended [Yes/No] and Date:	
Refresher Course attended [Yes/No] and Date:	
Any other Course of at least 2-week duration attended [Yes/No] and Date:	
Teaching Experience (example, if 5 years nine month then write 5.09):	
Research Experience (example, if 5 years eleven month then write 5.11):	

S. No. [1]	Parameter [2]	Criterion [3]	Last Academic Year [4]	Total Score [5]
Category I	Based on the teacher's self-assessment, API scores will be based on the following: (a) teaching related activities; domain knowledge; (b) participation in examination and evaluation; (c) contribution to innovative teaching, new courses etc.			
A	Direct Teaching	AS	0	
	Max Score - 70	AS/7.5	0	
B	Examinations duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	AS	0	
	Max Score - 20	AS/10	0	
C	Innovative Teaching – learning methodologies, updating of subject contents/courses, mentoring etc.	AS	0	
	Max Score - 10	AS/10	0	
	Category I (A+B+C): Minimum 75 Per Year		0	0.00
Category II	Nature of Activity [Actual hours spent per academic year ÷ 10; Maximum score 15 for all activity]			
[A]	Student related co-curricular, extension and field based activities [AS = Actual Score]			
(i)	Discipline related co-curricular activities (e.g. field work, study visit, student seminar and other events, career counseling etc.)	AS	0	
		AS/10	0	
(ii)	Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)	AS	0	
		AS/10	0	
(iii)	Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	AS	0	
		AS/10	0	
	Sub-Total II A		0	0.00
[B]	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.			

(i)	Administrative responsibility (including as Dean/ Principal/ Chairperson/ Convener/ Teacher-in-charge/similar other duties that require regular office hrs for its discharge)	AS	0	
		AS/10	0	
(ii)	Participation in Board of Studies, Academic and Administrative Committees.	AS	0	
		AS/10	0	
	Sub-Total II B		0	0.00
[C]	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher/ faculty development courses, membership of associations, dissemination and general articles and any other contribution)	AS	0	
		AS/10	0	
	Sub-Total II C		0	0.00
	Sub-Total Category II [A + B + C]:			0.00
Category III	**RESEARCH AND ACADEMIC CONTRIBUTIONS**			
PART-A	RESEARCH PAPERS PUBLISHED IN JOURNALS			
	The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal/ Corresponding author/ Supervisor/ Mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors. If authors are contesting for the same position then the 70% and 30% will be split accordingly, or else they will be either getting 70% or 30% as per their entitlement.			
i	Refereed Journals as notified by the UGC			
	Single Author	25	0	0.00
	First or Corresponding Author/Supervisor/Mentor	17.5	0	0.00
	Coauthor	7.5	0	0.00
ii	SCI/SSCI/A&HCI Journals with JIF < 1			
	Single Author	30	0	0.00
	First or Corresponding Author/Supervisor/Mentor	21	0	0.00
	Coauthor	9	0	0.00
iii	Papers with JIF between 1 & 2			
	Single Author	35	0	0.00
	First or Corresponding Author/Supervisor/Mentor	24.5	0	0.00
	Coauthor	10.5	0	0.00
iv	Papers with JIF between 2 & 5			
	Single Author	40	0	0.00
	First or Corresponding Author/Supervisor/Mentor	28	0	0.00
	Coauthor	12	0	0.00
v.	Papers with JIF between 5 & 10			
	Single Author	45	0	0.00
	First or Corresponding Author/Supervisor/Mentor	31.5	0	0.00

	Coauthor	13.5	0	0.00
vi.	Papers with JIF above 10			
	Single Author	50	0	0.00
	First or Corresponding Author/Supervisor/Mentor	35	0	0.00
	Coauthor	15	0	0.00
vii.	Other Reputed Journals as notified by the UGC			
	Single Author	10	0	0.00
	First or Corresponding Author/Supervisor/Mentor	7	0	0.00
	Coauthor	3	0	0.00
	Sub-Total Part-A			0.00
PART-B	RESEARCH PUBLICATIONS (BOOKS/MONOGRAPHS)			
i.	Text/Reference Books by International Publishers as notified by the UGC			
	Single Author	30	0	0.00
	First or Corresponding Author/Supervisor/Mentor	21	0	0.00
	Coauthor	9	0	0.00
ii.	Subject Books by National level publishers as identified by the UGC or State / Central Govt. Publications			
	Single Author	20	0	0.00
	First or Corresponding Author/Supervisor/Mentor	14	0	0.00
	Coauthor	6	0	0.00
iii.	Subject Books by Other local publishers as identified by the UGC			
	Single Author	15	0	0.00
	First or Corresponding Author/Supervisor/Mentor	10.5	0	0.00
	Coauthor	4.5	0	0.00
iv.a	Chapters in Books published by International level publishers as identified by the UGC.			
	Single Author	10	0	0.00
	First or Corresponding Author/Supervisor/Mentor	7	0	0.00
	Coauthor	3	0	0.00
iv.b	Chapters in Books published by National level publishers as identified by the UGC.			
	Single Author	5	0	0.00
	First or Corresponding Author/Supervisor/Mentor	3.5	0	0.00
	Coauthor	1.5	0	0.00
	Sub-Total Part-B			0.00
PART-C	SPONSORED PROJECTS/CONSULTANCY/ PROJECT OUTCOME/ OUTPUT			
i.	RESEARCH PROJECTS:			
(a)	Major Science Sponsored Project >30.0 lac:	20	0	0.00
	Major AH/SS Sponsored Project >5.0 lac upto 30 lac:	20	0	0.00
(b)	Major Science above 5.0 lac and up to 30.0 lac:	15	0	0.00
	Major AH/SS above 3.0 lac and up to 5.0 lac:	15	0	0.00
(c)	Minor Science Sponsored Projects above 1.0 lac up to 5.0 lac:	10	0	0.00
	Minor AH/SS Sponsored Projects above 1.0 lac up to 3.0 lac:	10	0	0.00

ii.	CONSULTANCY PROJECTS			
(a)	Science Min 10.0 lac [10/each 10.0 lac]	10	0	0.00
(b)	AH/SS Min 2.0 lac [10/each 2.0 lac]	10	0	0.00
iii.	PROJECT OUTCOMES / OUTPUTS			
(a)	Patent/Technology transfer /Product/ Process at International level (Science)	30	0	0.00
	Patent/Technology transfer/Product/ Process at National level (Science)	20	0	0.00
(b)	Major Policy Document of Government Bodies at International level (AH/SS)	30	0	0.00
	Major Policy Document of Government Bodies at National level (AH/SS)	20	0	0.00
(c)	Major Policy Document of Government Bodies at State level (AH/SS)	10	0	0.00
	Major Policy Document of Government Bodies at Local level (AH/SS)	5	0	0.00
	Sub-Total Part-C			0.00
PART-D	RESEARCH GUIDANCE			
	MPhil	5	0	0.00
	PhD	15	0	0.00
	PhD thesis submitted	10	0	0.00
	Sub-Total Part-D			0.00
PART-E	Fellowships, Awards and Invited lectures delivered in conferences/ seminars			
i.	Fellowships/Awards from Academic Bodies for Science; and from Academic Bodies/ Associations for Social sciences, Arts and Humanities			
	International	15	0	0.00
	National	10	0	0.00
	State/University	5	0	0.00
				0.00
ii.	Invited Lectures/Papers Presentation for Conferences/Symposia etc. [20% CAP on Minimum Fixed for any Assessment Period]			
	Invited Lectures International	7	0	0.00
	Paper Presented International	5	0	0.00
	Invited Lectures National	5	0	0.00
	Paper Presented National	3	0	0.00
	Invited Lectures State/University	3	0	0.00
	Paper Presented State/University	2	0	0.00
	CAP - 20% of the Minimum Fixed for Category III for the Assessment Period			0.0
	Sub-Total Part-E			0.00
PART-F	**Development of e-learning delivery process/ material**			
	Per Module	10	0	0.00
	Sub-Total Part-F			0.00
	Sub-Total Category I [A + B + C]:			0.00
	Sub-Total Category II [A + B + C]:			0.00

	Sub-Total Category III [A + B + C + D + E + F]:			**0.00**
	Grand Total [Cat II + Cat III]:			**0.00**

Note: Data entered in Category I and II to be certified by the HoD. The candidate should provide supporting

Date: Signature of the Teacher

Forwarding Note of the HoD

Date: Signature of the HoD

PBAS Stage 4

Developed & Designed by IQAC, PRSU, Based on Fourth Amendment Dated 11th July, 2016

Name of the Candidate:	
Date of Joining in the Present Stage [Give number]:	
Date of Promotion Due to the Next Stage [Give number]:	
Department/Centre/College:	
Ph.D. Obtained [Yes/No] and Date of Award:	
Doctoral Work Supervised [Yes/No; Give number supervised]:	
Orientation Program attended [Yes/No] and Date:	
Refresher Course attended [Yes/No] and Date:	
Any other Course of at least 2-week duration attended [Yes/No] and Date:	
Teaching Experience (example, if 5 years nine month then write 5.09):	
Research Experience (example, if 5 years eleven month then write 5.11):	

S. No. [1]	Parameter [2]	Criterion [3]	Last Academic Year [4]	Total Score [5]
Category I	Based on the teacher's self-assessment, API scores will be based on the following: (a) teaching related activities; domain knowledge; (b) participation in examination and evaluation; (c) contribution to innovative teaching, new courses etc.			
A	Direct Teaching	AS	0	
	Max Score - 60	AS/7.75	0	
B	Examinations duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	AS	0	
	Max Score - 20	AS/10	0	
C	Innovative Teaching – learning methodologies, updating of subject contents/courses, mentoring etc.	AS	0	
	Max Score - 15	AS/10	0	
	Category I (A+B+C): Minimum 70 Per Year		0	0.00
Category II	Nature of Activity [Actual hours spent per academic year ÷ 10; Maximum score 15 for all activity]			
[A]	Student related co-curricular, extension and field based activities [AS = Actual Score]			
(i)	Discipline related co-curricular activities (e.g. field work, study visit, student seminar and other events, career counseling etc.)	AS	0	
		AS/10	0	
(ii)	Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)	AS	0	
		AS/10	0	
(iii)	Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	AS	0	
		AS/10	0	
	Sub-Total II A		0	0.00
[B]	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.			

(i)	Administrative responsibility (including as Dean/ Principal/ Chairperson/ Convener/ Teacher-in-charge/similar other duties that require regular office hrs for its discharge)	AS	0	
		AS/10	0	
(ii)	Participation in Board of Studies, Academic and Administrative Committees.	AS	0	
		AS/10	0	
	Sub-Total II B		0	0.00
[C]	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher/ faculty development courses, membership of associations, dissemination and general articles and any other contribution)	AS	0	
		AS/10	0	
	Sub-Total II C		0	0.00
	Sub-Total Category II [A + B + C]:			0.00
Category III	**RESEARCH AND ACADEMIC CONTRIBUTIONS**			
PART-A	RESEARCH PAPERS PUBLISHED IN JOURNALS			
	The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal/ Corresponding author/ Supervisor/ Mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors. If authors are contesting for the same position then the 70% and 30% will be split accordingly, or else they will be either getting 70% or 30% as per their entitlement.			
i	Refereed Journals as notified by the UGC			
	Single Author	25	0	0.00
	First or Corresponding Author/Supervisor/Mentor	17.5	0	0.00
	Coauthor	7.5	0	0.00
ii	SCI/SSCI/A&HCI Journals with JIF < 1			
	Single Author	30	0	0.00
	First or Corresponding Author/Supervisor/Mentor	21	0	0.00
	Coauthor	9	0	0.00
iii	Papers with JIF between 1 & 2			
	Single Author	35	0	0.00
	First or Corresponding Author/Supervisor/Mentor	24.5	0	0.00
	Coauthor	10.5	0	0.00
iv	Papers with JIF between 2 & 5			
	Single Author	40	0	0.00
	First or Corresponding Author/Supervisor/Mentor	28	0	0.00
	Coauthor	12	0	0.00
v.	Papers with JIF between 5 & 10			
	Single Author	45	0	0.00
	First or Corresponding Author/Supervisor/Mentor	31.5	0	0.00

	Coauthor	13.5	0	0.00
vi.	Papers with JIF above 10			
	Single Author	50	0	0.00
	First or Corresponding Author/Supervisor/Mentor	35	0	0.00
	Coauthor	15	0	0.00
vii.	Other Reputed Journals as notified by the UGC			
	Single Author	10	0	0.00
	First or Corresponding Author/Supervisor/Mentor	7	0	0.00
	Coauthor	3	0	0.00
	Sub-Total Part-A			0.00
PART-B	RESEARCH PUBLICATIONS (BOOKS/MONOGRAPHS)			
i.	Text/Reference Books by International Publishers as notified by the UGC			
	Single Author	30	0	0.00
	First or Corresponding Author/Supervisor/Mentor	21	0	0.00
	Coauthor	9	0	0.00
ii.	Subject Books by National level publishers as identified by the UGC or State / Central Govt. Publications			
	Single Author	20	0	0.00
	First or Corresponding Author/Supervisor/Mentor	14	0	0.00
	Coauthor	6	0	0.00
iii.	Subject Books by Other local publishers as identified by the UGC			
	Single Author	15	0	0.00
	First or Corresponding Author/Supervisor/Mentor	10.5	0	0.00
	Coauthor	4.5	0	0.00
iv.a	Chapters in Books published by International level publishers as identified by the UGC.			
	Single Author	10	0	0.00
	First or Corresponding Author/Supervisor/Mentor	7	0	0.00
	Coauthor	3	0	0.00
iv.b	Chapters in Books published by National level publishers as identified by the UGC.			
	Single Author	5	0	0.00
	First or Corresponding Author/Supervisor/Mentor	3.5	0	0.00
	Coauthor	1.5	0	0.00
	Sub-Total Part-B			0.00
PART-C	SPONSORED PROJECTS/CONSULTANCY/ PROJECT OUTCOME/ OUTPUT			
i.	RESEARCH PROJECTS:			
(a)	Major Science Sponsored Project >30.0 lac:	20	0	0.00
	Major AH/SS Sponsored Project >5.0 lac upto 30 lac:	20	0	0.00
(b)	Major Science above 5.0 lac and up to 30.0 lac:	15	0	0.00
	Major AH/SS above 3.0 lac and up to 5.0 lac:	15	0	0.00
(c)	Minor Science Sponsored Projects above 1.0 lac up to 5.0 lac:	10	0	0.00
	Minor AH/SS Sponsored Projects above 1.0 lac up to 3.0 lac:	10	0	0.00

ii.	CONSULTANCY PROJECTS			
(a)	Science Min 10.0 lac [10/each 10.0 lac]	10	0	0.00
(b)	AH/SS Min 2.0 lac [10/each 2.0 lac]	10	0	0.00
iii.	PROJECT OUTCOMES / OUTPUTS			
(a)	Patent/Technology transfer /Product/ Process at International level (Science)	30	0	0.00
	Patent/Technology transfer/Product/ Process at National level (Science)	20	0	0.00
(b)	Major Policy Document of Government Bodies at International level (AH/SS)	30	0	0.00
	Major Policy Document of Government Bodies at National level (AH/SS)	20	0	0.00
(c)	Major Policy Document of Government Bodies at State level (AH/SS)	10	0	0.00
	Major Policy Document of Government Bodies at Local level (AH/SS)	5	0	0.00
	Sub-Total Part-C			0.00
PART-D	RESEARCH GUIDANCE			
	MPhil	5	0	0.00
	PhD	15	0	0.00
	PhD thesis submitted	10	0	0.00
	Sub-Total Part-D			0.00
PART-E	Fellowships, Awards and Invited lectures delivered in conferences/ seminars			
i.	Fellowships/Awards from Academic Bodies for Science; and from Academic Bodies/ Associations for Social sciences, Arts and Humanities			
	International	15	0	0.00
	National	10	0	0.00
	State/University	5	0	0.00
				0.00
ii.	Invited Lectures/Papers Presentation for Conferences/Symposia etc. [20% CAP on Minimum Fixed for any Assessment Period]			
	Invited Lectures International	7	0	0.00
	Paper Presented International	5	0	0.00
	Invited Lectures National	5	0	0.00
	Paper Presented National	3	0	0.00
	Invited Lectures State/University	3	0	0.00
	Paper Presented State/University	2	0	0.00
	CAP - 20% of the Minimum Fixed for Category III for the Assessment Period			0.0
	Sub-Total Part-E			0.00
PART-F	**Development of e-learning delivery process/ material**			
	Per Module	10	0	0.00
	Sub-Total Part-F			0.00
	Sub-Total Category I [A + B + C]:			0.00
	Sub-Total Category II [A + B + C]:			0.00

	Sub-Total Category III [A + B + C + D + E + F]:			**0.00**
	Grand Total [Cat II + Cat III]:			**0.00**

Note: Data entered in Category I and II to be certified by the HoD. The candidate should provide supporting

Date: Signature of the Teacher

Forwarding Note of the HoD

Date: Signature of the HoD

PBAS Stage 5

Developed & Designed by IQAC, PRSU, Based on Fourth Amendment Dated 11th July, 2016

Name of the Candidate:	
Date of Joining in the Present Stage [Give number]:	
Date of Promotion Due to the Next Stage [Give number]:	
Department/Centre/College:	
Ph.D. Obtained [Yes/No] and Date of Award:	
Doctoral Work Supervised [Yes/No; Give number supervised]:	
Orientation Program attended [Yes/No] and Date:	
Refresher Course attended [Yes/No] and Date:	
Any other Course of at least 2-week duration attended [Yes/No] and Date:	
Teaching Experience (example, if 5 years nine month then write 5.09):	
Research Experience (example, if 5 years eleven month then write 5.11):	

S. No. [1]	Parameter [2]	Criterion [3]	Last Academic Year [4]	Total Score [5]
Category I	Based on the teacher's self-assessment, API scores will be based on the following: (a) teaching related activities; domain knowledge; (b) participation in examination and evaluation; (c) contribution to innovative teaching, new courses etc.			
A	Direct Teaching	AS	0	
	Max Score - 60	AS/7.75	0	
B	Examinations duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	AS	0	
	Max Score - 10	AS/10	0	
C	Innovative Teaching – learning methodologies, updating of subject contents/courses, mentoring etc.	AS	0	
	Max Score - 20	AS/10	0	
	Category I (A+B+C): Minimum 70 Per Year		0	0.00
Category II	Nature of Activity [Actual hours spent per academic year ÷ 10; Maximum score 15 for all activity]			
[A]	Student related co-curricular, extension and field based activities [AS = Actual Score]			
(i)	Discipline related co-curricular activities (e.g. field work, study visit, student seminar and other events, career counseling etc.)	AS	0	
		AS/10	0	
(ii)	Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)	AS	0	
		AS/10	0	
(iii)	Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	AS	0	
		AS/10	0	
	Sub-Total II A		0	0.00
[B]	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.			

(i)	Administrative responsibility (including as Dean/ Principal/ Chairperson/ Convener/ Teacher-in-charge/similar other duties that require regular office hrs for its discharge)	AS	0	
		AS/10	0	
(ii)	Participation in Board of Studies, Academic and Administrative Committees.	AS	0	
		AS/10	0	
	Sub-Total II B		0	0.00
[C]	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher/ faculty development courses, membership of associations, dissemination and general articles and any other contribution)	AS	0	
		AS/10	0	
	Sub-Total II C		0	0.00
	Sub-Total Category II [A + B + C]:			0.00
Category III	**RESEARCH AND ACADEMIC CONTRIBUTIONS**			
PART-A	RESEARCH PAPERS PUBLISHED IN JOURNALS			
	The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal/ Corresponding author/ Supervisor/ Mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors. If authors are contesting for the same position then the 70% and 30% will be split accordingly, or else they will be either getting 70% or 30% as per their entitlement.			
i	Refereed Journals as notified by the UGC			
	Single Author	25	0	0.00
	First or Corresponding Author/Supervisor/Mentor	17.5	0	0.00
	Coauthor	7.5	0	0.00
ii	SCI/SSCI/A&HCI Journals with JIF < 1			
	Single Author	30	0	0.00
	First or Corresponding Author/Supervisor/Mentor	21	0	0.00
	Coauthor	9	0	0.00
iii	Papers with JIF between 1 & 2			
	Single Author	35	0	0.00
	First or Corresponding Author/Supervisor/Mentor	24.5	0	0.00
	Coauthor	10.5	0	0.00
iv	Papers with JIF between 2 & 5			
	Single Author	40	0	0.00
	First or Corresponding Author/Supervisor/Mentor	28	0	0.00
	Coauthor	12	0	0.00
v.	Papers with JIF between 5 & 10			
	Single Author	45	0	0.00
	First or Corresponding Author/Supervisor/Mentor	31.5	0	0.00

	Coauthor	13.5	0	0.00
vi.	Papers with JIF above 10			
	Single Author	50	0	0.00
	First or Corresponding Author/Supervisor/Mentor	35	0	0.00
	Coauthor	15	0	0.00
vii.	Other Reputed Journals as notified by the UGC			
	Single Author	10	0	0.00
	First or Corresponding Author/Supervisor/Mentor	7	0	0.00
	Coauthor	3	0	0.00
	Sub-Total Part-A			0.00
PART-B	RESEARCH PUBLICATIONS (BOOKS/MONOGRAPHS)			
i.	Text/Reference Books by International Publishers as notified by the UGC			
	Single Author	30	0	0.00
	First or Corresponding Author/Supervisor/Mentor	21	0	0.00
	Coauthor	9	0	0.00
ii.	Subject Books by National level publishers as identified by the UGC or State / Central Govt. Publications			
	Single Author	20	0	0.00
	First or Corresponding Author/Supervisor/Mentor	14	0	0.00
	Coauthor	6	0	0.00
iii.	Subject Books by Other local publishers as identified by the UGC			
	Single Author	15	0	0.00
	First or Corresponding Author/Supervisor/Mentor	10.5	0	0.00
	Coauthor	4.5	0	0.00
iv.a	Chapters in Books published by International level publishers as identified by the UGC.			
	Single Author	10	0	0.00
	First or Corresponding Author/Supervisor/Mentor	7	0	0.00
	Coauthor	3	0	0.00
iv.b	Chapters in Books published by National level publishers as identified by the UGC.			
	Single Author	5	0	0.00
	First or Corresponding Author/Supervisor/Mentor	3.5	0	0.00
	Coauthor	1.5	0	0.00
	Sub-Total Part-B			0.00
PART-C	SPONSORED PROJECTS/CONSULTANCY/ PROJECT OUTCOME/ OUTPUT			
i.	RESEARCH PROJECTS:			
(a)	Major Science Sponsored Project >30.0 lac:	20	0	0.00
	Major AH/SS Sponsored Project >5.0 lac upto 30 lac:	20	0	0.00
(b)	Major Science above 5.0 lac and up to 30.0 lac:	15	0	0.00
	Major AH/SS above 3.0 lac and up to 5.0 lac:	15	0	0.00
(c)	Minor Science Sponsored Projects above 1.0 lac up to 5.0 lac:	10	0	0.00
	Minor AH/SS Sponsored Projects above 1.0 lac up to 3.0 lac:	10	0	0.00

ii.	CONSULTANCY PROJECTS			
(a)	Science Min 10.0 lac [10/each 10.0 lac]	10	0	0.00
(b)	AH/SS Min 2.0 lac [10/each 2.0 lac]	10	0	0.00
iii.	PROJECT OUTCOMES / OUTPUTS			
(a)	Patent/Technology transfer /Product/ Process at International level (Science)	30	0	0.00
	Patent/Technology transfer/Product/ Process at National level (Science)	20	0	0.00
(b)	Major Policy Document of Government Bodies at International level (AH/SS)	30	0	0.00
	Major Policy Document of Government Bodies at National level (AH/SS)	20	0	0.00
(c)	Major Policy Document of Government Bodies at State level (AH/SS)	10	0	0.00
	Major Policy Document of Government Bodies at Local level (AH/SS)	5	0	0.00
	Sub-Total Part-C			0.00
PART-D	RESEARCH GUIDANCE			
	MPhil	5	0	0.00
	PhD	15	0	0.00
	PhD thesis submitted	10	0	0.00
	Sub-Total Part-D			0.00
PART-E	Fellowships, Awards and Invited lectures delivered in conferences/ seminars			
i.	Fellowships/Awards from Academic Bodies for Science; and from Academic Bodies/ Associations for Social sciences, Arts and Humanities			
	International	15	0	0.00
	National	10	0	0.00
	State/University	5	0	0.00
				0.00
ii.	Invited Lectures/Papers Presentation for Conferences/Symposia etc. [20% CAP on Minimum Fixed for any Assessment Period]			
	Invited Lectures International	7	0	0.00
	Paper Presented International	5	0	0.00
	Invited Lectures National	5	0	0.00
	Paper Presented National	3	0	0.00
	Invited Lectures State/University	3	0	0.00
	Paper Presented State/University	2	0	0.00
	CAP - 20% of the Minimum Fixed for Category III for the Assessment Period			0.0
	Sub-Total Part-E			0.00
PART-F	**Development of e-learning delivery process/ material**			
	Per Module	10	0	0.00
	Sub-Total Part-F			0.00
	Sub-Total Category I [A + B + C]:			0.00
	Sub-Total Category II [A + B + C]:			0.00

	Sub-Total Category III [A + B + C + D + E + F]:			**0.00**
	Grand Total [Cat II + Cat III]:			**0.00**

Note: Data entered in Category I and II to be certified by the HoD. The candidate should provide supporting documents validating the data entered in Category III.

Date: Signature of the Teacher

Forwarding Note of the HoD

Date: Signature of the HoD

पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.)

क्रमांक : 154 /अका./2014 रायपुर, दिनांक: 16 /04/2014

।। अधिसूचना ।।

विश्वविद्यालय विद्यापरिषद् की स्थायी समिति की बैठक दिनांक 22.03.2014 के विषय क्रमांक 10 में अनुशंसित एवं कार्यपरिषद् की बैठक दिनांक 25.03.2014 में, अनुमोदित विनियम निम्नांकित है:-

Regulation No. 155

(Management of the Teachers Benevolent Fund u/s 40(1) (c) of the Chhattisgarh Vishwavidhyalaya Adhiniyam 1973 and Ordinance-41)

1. **Objective:** To ensure proper management of the Teachers Benevolent Fund (TBF) in order to render financial assistance to financially hard-pressed teachers of the Pandit Ravishankar Shukla University (hereafter, PRSU) and members of their family.

2. **Scope:** The coverage of this regulation shall be limited to the University teachers and the teachers working in Colleges affiliated to the PRSU.

3. **Subscriber:** Unless otherwise specifically mentioned, the 'subscriber' means a teacher of the University Teaching Departments (UTD) or a teacher of any College affiliated to the PRSU.

4. **Teachers Benevolent Fund:** The total amount of money deducted at source from the remuneration payable to every Examiner/ Moderator/ Tabulator/ Collator/ Coordinator/ any Person appointed by the PRSU shall be called TBF amount and shall be kept in a single fixed deposit account (TDR) with the title, "**Teachers Benevolent Fund"** for an year in a Nationalized Bank. The tenure of the TDR will be extended further after its maturity and after adding the interest earned in the previous year to the principal amount. This process will be repeated in a cyclical manner.

5. Each year, in July and December a notification shall be made by the Finance Section of University inviting application from the subscriber seeking financial assistance from TBF mentioning the last date of submission of the application. Such notification shall be duly sent to each College and uploaded in the University website along with the format of the application.

Contd.

Regulation No. 156

(Management of the Kulapati Sahayata Nidhi u/s 40(1) (c) of the Chhattisgarh Vishwavidhyalaya Adhiniyam 1973)

1. **Objective:** To create and ensure proper management of the "*Kulapati Sahayata Nidhi*" in order to render financial assistance to needy Employee/Student of the Pt. Ravishankar Shukla University (hereafter, PRSU), Raipur, Chhattisgarh, in the event of death/ accident/ serious disease.
2. ***Scope:** The scope of this regulation shall be limited to Regular/Contingencies/Daily Wages Employee/Student of the PRSU.
3. ***Subscriber:** Unless otherwise specifically mentioned, the subscriber means a Regular/Contingencies/Daily Wages Employee/ Student of the PRSU in the subsequent sections.
4. **Kulapati Sahayata Nidhi:** The "Kulapati Sahayata Nidhi" shall accumulate (a) amount collected from each examinee @ INR 10.00 appearing at each examination of the PRSU as contribution, and (b) any amount/ grant received from any other source for the purpose mentioned in Section-1 above.
5. The accumulated fund/amount collected as defined in Section-4 above, shall be kept in a fixed deposit account, titled "Kulapati Sahayata Nidhi," in any Nationalized Bank to be operated by the Registrar.
6. A management committee shall be constituted consisting of the following members:
   e) The Kulapati – Chairman
   f) The Registrar – Member Secretary
   g) The Finance Controller – Member
   h) A representative among the teachers of the University nominated by the Kulapati – Member
7. The tenure of the Committee constituted as per provision mentioned in Section-6 above shall be of three years.
8. The Committee so constituted shall meet as and when required and will consider merit of such case/s kept before it. The committee will have the power to recommend sanction of an amount to the maximum of INR 25000.00 or part thereof. The sanctioned amount shall be debited from the account of the "Kulapati Sahayata Nidhi."
9. In the case of exigency, the Kulapati may directly grant such amount to any subscriber. Such action will be reported only to the Committee in its next meeting.
10. In any case the assistance from Kulapati Sahayata Nidhi will be given only to such subscriber, who is unable to obtain such assistance from any other source.

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* Approved by E.C. 15-12-2015 & Standing committee 11-12-2015

पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.)

क्रमांक : 160 /अका./2014 रायपुर, दिनांक: 17 /04/2014

।। अधिसूचना ।।

विश्वविद्यालय विद्यापरिषद् की स्थायी समिति की बैठक दिनांक 22.03.2014 के विषय क्रमांक 10 में अनुशंसित एवं कार्यपरिषद् की बैठक दिनांक 25.03.2014 में, अनुमोदित विनियम निम्नांकित है:-

Regulation No. 157

(Management of the Provident Fund u/s 40 (1) (c) of the Chhattisgarh Vishwavidhyalaya Adhiniyam 1973 and u/s 4(i) of the Statute-26)

1. **Objective:** To ensure proper management of the Provident Fund of the employees of the Pandit Ravishankar Shukla University (hereafter, PRSU) in order to provide the maximum benefit in terms of the interest rate at par with the provisions of the C.G. Government of Chhattisgarh.
2. **Scope:** The scope of this regulation shall be limited to the employee of the PRSU.
3. **Subscriber:** Unless otherwise specifically mentioned, the subscriber means university employee in the subsequent sections.
4. The total monthly provident fund (PF) amount deducted (as per the CG Government rule) from the salary of all subscribers shall be kept in a single termed deposit receipt (TDR) on the 10th day of each month for a year, except of the month of March of the year, in a Nationalized Bank with the title **Provident Fund.** This implies that there will be 11 such TDRs in a year.
5. The deductions of the PF of the month of March shall be kept in a separate bank account in a nationalized bank and will be used for imparting loans to its subscriber.
6. The interest earned on maturity of each TDR will be added to the principal amount and a new TDR account will be opened on the 10th day of each month. This procedure will be repeated every month in the form of a cycle.
7. A **'PF Investment Advisory Committee'** will be constituted to oversee the investment plans and issues pertaining to PF. The committee will consist of the following members:
   a) The Kulapati – Chairman
   b) The Registrar – Member Secretary
   c) The Finance Controller – Member
   d) A representative among the teachers of the University to be nominated by the Kulapati – Member
   e) An outside expert on finance to be nominated by the Kulapati – Member

Contd.

8. The Registrar shall invite quotation/tender from nationalized banks for maximum interest on short and long term deposits. The PF Investment Advisory Committee shall recommend, after scrutiny, for TDRs from the bank(s) providing maximum interest rate.

9. The TDR accounts mentioned in the Sections 4, 5, & 6 shall be exclusively operated by the Registrar only.

10. Every subscriber shall be provided with the statement of Provident Fund account duly prepared by the Salary Cell of the Finance section at the end of each financial year. Further, the statement of the subscriber's provident fund will be given for any length of time as per the demand of the subscriber.

11. The Provident Fund statement mentioned in Section 10, shall include PF amount earned till the last year, in the current year, the rate of interest earned, the advances taken and the schedule & amount of return of advances (if any).

आदेशानुसार,

कुलसचिव

पृ.क्रमांक : 161 /अका./2014 रायपुर, दिनांकः 17 /04/2014

प्रतिलिपि :

1. माननीय राज्यपाल एवं कुलाधिपति महोदय के प्रमुख सचिव, छत्तीसगढ़ राजभवन, रायपुर
2. आयुक्त, उच्च शिक्षा संचालनालय, शासकीय विज्ञान महाविद्यालय परिसर, रायपुर (छ.ग.)।
3. अध्यक्ष, समस्त अध्ययनशाला,
4. वित्त नियंत्रक/प्रभारी अंकेक्षण, पं. रविशंकर शुक्ल वि.वि., रायपुर ।
7. संचालक, महाविद्यालय विकास परिषद/ अधिष्ठाता, छात्र कल्याण/ प्रभारी जनसंपर्क अधिकारी, पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.) ।
8. समस्त विभाग प्रमुख, पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.) ।
9. कुलपति के सचिव/ कुलसचिव के निजी सहायक, पं. रविशंकर शुक्ल वि.वि., रायपुर, को सूचनार्थ एवं आवश्यक कार्यवाही हेतु अग्रेषित ।

उप कुलसचिव (अका.)

D:/ shi 08/tikaram08/635

पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.)

क्रमांक : 160 /अका./2014 रायपुर, दिनांक: 17/04/2014

।। अधिसूचना ।।

विश्वविद्यालय विद्यापरिषद् की स्थायी समिति की बैठक दिनांक 22.03.2014 के विषय क्रमांक 10 में अनुशंसित एवं कार्यपरिषद् की बैठक दिनांक 25.03.2014 में, अनुमोदित विनियम निम्नांकित है:-

Regulation No. 157

(Management of the Provident Fund u/s 40 (1) (c) of the Chhattisgarh Vishwavidhyalaya Adhiniyam 1973 and u/s 4(i) of the Statute-26)

1. **Objective:** To ensure proper management of the Provident Fund of the employees of the Pandit Ravishankar Shukla University (hereafter, PRSU) in order to provide the maximum benefit in terms of the interest rate at par with the provisions of the C.G. Government of Chhattisgarh.
2. **Scope:** The scope of this regulation shall be limited to the employee of the PRSU.
3. **Subscriber:** Unless otherwise specifically mentioned, the subscriber means university employee in the subsequent sections.
4. The total monthly provident fund (PF) amount deducted (as per the CG Government rule) from the salary of all subscribers shall be kept in a single termed deposit receipt (TDR) on the 10th day of each month for a year, except of the month of March of the year, in a Nationalized Bank with the title **Provident Fund.** This implies that there will be 11 such TDRs in a year.
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7. A **'PF Investment Advisory Committee'** will be constituted to oversee the investment plans and issues pertaining to PF. The committee will consist of the following members:
   a) The Kulapati – Chairman
   b) The Registrar – Member Secretary
   c) The Finance Controller – Member
   d) A representative among the teachers of the University to be nominated by the Kulapati – Member
   e) An outside expert on finance to be nominated by the Kulapati – Member

Contd.

8. The Registrar shall invite quotation/tender from nationalized banks for maximum interest on short and long term deposits. The PF Investment Advisory Committee shall recommend, after scrutiny, for TDRs from the bank(s) providing maximum interest rate.

9. The TDR accounts mentioned in the Sections 4, 5, & 6 shall be exclusively operated by the Registrar only.

10. Every subscriber shall be provided with the statement of Provident Fund account duly prepared by the Salary Cell of the Finance section at the end of each financial year. Further, the statement of the subscriber's provident fund will be given for any length of time as per the demand of the subscriber.

11. The Provident Fund statement mentioned in Section 10, shall include PF amount earned till the last year, in the current year, the rate of interest earned, the advances taken and the schedule & amount of return of advances (if any).

आदेशानुसार,

कुलसचिव

पृ.क्रमांक : 161 /अका./2014 रायपुर, दिनांक: 17 /04/2014

प्रतिलिपि :

1. माननीय राज्यपाल एवं कुलाधिपति महोदय के प्रमुख सचिव, छत्तीसगढ़ राजभवन, रायपुर
2. आयुक्त, उच्च शिक्षा संचालनालय, शासकीय विज्ञान महाविद्यालय परिसर, रायपुर (छ.ग.)।
3. अध्यक्ष, समस्त अध्ययनशाला,
4. वित्त नियंत्रक/प्रभारी अंकेक्षण, पं. रविशंकर शुक्ल वि.वि., रायपुर ।
7. संचालक, महाविद्यालय विकास परिषद/ अधिष्ठाता, छात्र कल्याण/ प्रभारी जनसंपर्क अधिकारी, पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.) ।
8. समस्त विभाग प्रमुख, पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.) ।
9. कुलपति के सचिव/ कुलसचिव के निजी सहायक, पं. रविशंकर शुक्ल वि.वि., रायपुर, को सूचनार्थ एवं आवश्यक कार्यवाही हेतु अग्रेषित ।

उप कुलसचिव (अका.)

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