

**Civil Maintenance:**

The engineering department takes care of water and sewage, building, carpentry and electricity of the university, with the help of team of engineer, sanitary inspector, sub-engineer, skilled workers and other supporting personnel.

**Laboratory:**

Laboratory and laboratory equipments are maintained by each schools, lab technicians, Lab In charge works for the smooth functioning and record keeping.

**Library:**

Pt. Sundarlal Sharma library is a four storied functional independent building in a peaceful environment, located at the heart of the campus.

1. The requirements of the books are taken from the teachers and students of the concerned schools and are procured in the library.
2. **Feedback of the users forms the basis for introducing new ideas regarding library enrichment.**
3. To ensure return of books, 'no dues' from the library is mandatory for students after appearing in exam.
4. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the librarian.
5. Mechanism of issue and return of books ensures availability for each student. Issue and return of books are done between 10.30 AM to 5.30 PM.

**Books are issued for 2 weeks for students.** User is advised to carry identity card while visiting the library. Borrowed books are not transferable. It is the borrower's responsibility to replace damaged or lost books or pay the penal cost.

6. SOUL software is used in Library.
7. The maintenance of the reading room and stock verification of library books is done regularly by library staff.
8. Open access journals facilities are available.

**Sports:** Sports of the university is looked after director and assistant director physical education

**Computers, Software's& UPS:**

This division provides the integrated IT services like smooth running of automation, up-gradation and maintenance of automation package, University website, troubleshooting of

hardware, networking equipments including internet connectivity, procurement of hardware, software. Each Department is equipped required numbers of computers. The University campus is Internet and WIFI Enabled campus.

**Classrooms:**

Classrooms are maintained by the respective schools; if required assistance from engineering department is seek out. Procurement of furniture is taken care by development section of the university.

**Vehicles: Transport**

University is having a exclusive vehicle section, which caters the need of all the section of the university.

**Health Centre:**

The health centre team consists of a medical officer lady medical officer paramedical staff like Lab Technician, Compounder, ANM and office staff. Center takes care of health of the students, teachers, officers and employees of the University; it provides medicines free of cost to students. Pathology lab and ECG facility are also available in the health centre.

**UGC Coaching Centre:**

Under the 12th Five Year Plan sanctioned by the University Grants Commission, New Delhi, the Coaching Schemes for Scheduled Castes, Scheduled Tribes, OBC (Non-Creamy layer), Minorities (Muslim, Christian, Sikh, Boudh, Parsi), Poor (BPL) and all girl students is being run by Pt. Ravishankar Shukla University, Raipur.

**Security:**

The Security of the university is headed by the proctor. The security & housekeeping is outsourced.