

Points.

① Welcome of newly recruited faculty members:

- Dr. KK Sahu Asso. Prof.
- Bala Jagendra Kumar Chandrawanshi, Asst. Prof.

② Following committees have been constituted:

• Time-table Committee:

- Dr. KK Sahu - In-charge
- Dr. A. Puraishi Member
- Dr. KK Shukla —"—

• Biotechnology Association: Dr. KK Sahu, Incharge

Dr. KK Shukla, Member

• Admission Committee (M.Sc., M.Phil.): ~~Dr. KK Sahu (Incharge), Dr. A. Puraishi,~~
rest will remain same. ~~Dr. KK Chandrawanshi~~

Following resolutions have been passed:

① Monthly Staff-council meet- on every 2nd or 3rd Saturday

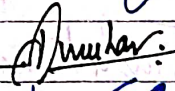
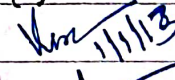



② Continuous assessment - for teaching, progress, syllabus coverage, etc. & will be discussed in this meet.

③ First week of month, ^{student} attendance of previous month will be sent to Ms. Shubhra Tiwari & copy to HOD.

④ New session will be started 15/1/2013, Time table should be prepared, Seminar topic should be submitted to Shuk
Siri.

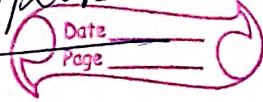
- ④ Paper distribution for 2nd & 4th Semesters have been finalized for Jan to June 2013 teaching.
- ⑤ Internal ^{marks/seminar marks} of the students will be compiled by Dr. KK Shukla.
- ⑥ Internal & Practical Exam, will organize the complete practical exam.

Members present in this meeting:

Prof. SK Jadhav, HOD		11/1/2013
Dr. KK Sahu, Asst. Prof.		11/1/13
Dr. A. Quraishi		11/1/13
Dr. KK Shukla		
Mr. N.K. Chandrawarshi		11/1/2013

2

Meeting on 2/4/2013



For Golden Jubilee of the Univ. to plan activity of the department. - And formulated plan & proposals for International or National Seminar & a Workshop.

Ref. - Letter from Registrar.

No. 11433/ Gen Admn/ Golden Jubilee Seminar/2013
dated 08/04/2013

Minutes:

① Proposal will be made for a 'National Seminar' of 2 days on:
22-23 Nov. 2013 "Traditional Knowledge & Biotechnology"

② Also a proposal on a Workshop for 3 days, for maximum 20 participants:

"Protocols in Biotechnology"

③ Also Admission Committee const. Auct. 9 10 & 11 Jan 2014
Dr. KK Sahu (Incharge),
Dr. A. Quraishi
Dr. Mr. N. K. Chandrawanshi

Prof. S. K. Jadhav

Dr. KK Sahu

Dr. A. Quraishi

Dr. KK Shukla

Mr. N. Chandrawanshi

Dr. KK Sahu
29/4/13

Dr. KK Shukla
29/4/13

Point Discussed: 11:30 AM, at HOD room

① B. Staff council has been constituted for session 2013-14:

Chairman: Prof. SK Tachar

Secretary: Dr. KK Shukla

Members: Dr. KK Sahu

Dr. A. Quraishi

Mr. NK Chandrawanshi

② Following committees has been constructed for session 2013-14:

• Anti-ragging Committee:

Coordinator: Dr. KK Sahu

Members: Dr. A. Quraishi

Dr. KK Shukla

• Adm. Time-table Committee:

Coordinator: Dr. A. Quraishi

Members: Dr. KK Shukla

Mr. NK Chandrawanshi

• Seminar conduction & assessment:

Coordinator: Dr. KK Shukla

Member: Mr. NK Chandrawanshi

③ Evaluation of students, after completion of each unit, by class test and will be discussed in staff council meet.

④ B. Staff-council meet will be organized in the last sat- of the each month.

(PTO)

④ Student feedback committee:

- ① Dr. KK Shukla, Coordinator
- ② Mr. NK Chandrawanshi, Member

Prof. SK Jadhav: — Praveen
27/7/13

Dr. KK Sahu Krishna
27/7/13

Dr. A. Qureshi AJ
27/7/2013

Dr. KK Shukla AKM
27/7/13

Mr. N.K. Chandrawanshi NK
27/7/2013

3/8/13

Staff Council meeting held on date 3/8/13 at 1:30 PM
at HOD Room.

Agenda - discuss - 12th plan proposal given the
constraint of UGC allocation.

following members are present

Prof. S. K. Jadhav

Dr. A. Bhanushi

Dr. Kamlesh Shukla

Mr. Harendra Chandra Bhanushi

Discussed the 12th plan budget and reallocate
previously - amount for building 1.90 Crores

Instrument 2.22 Crores

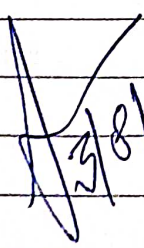
Library 0.10 Crores

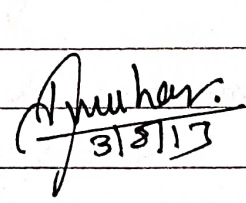
Total amount 4.22 Crores. After discussion

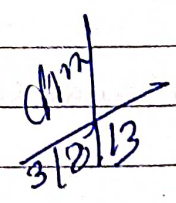
budget will be reallocate above heads following
heads - Building - 50 Crores.

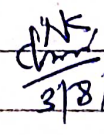
Instrument - 54 Crores

Total amount 1.04 Crores finalize by
Staff Council members.


3/8/2013


3/8/13


3/8/13


3/8/2013

Staff Council meeting held on date 31/8/13 at Department. All members are present and discussed the organize semi nataru seminar in the department, regarding funding, Jadhav Sir requested to all faculty members, arrange funds some agencies. Following members are present

Prof. S.K. Jadhav

Jadhav 31/08/13

Dr. Keshav Sahu

Keshav 31/8/13

Dr. Afaqur Quasashi

Q 31/8/13

Dr. Kamlesh Shukla

Mr. Hagenia Chandrawasti

Hagenia 21/8/2013

A meeting of staff council (SOS in Biotechnology) was held on Heads chamber at 12-00 noon of 10/09/13. Following members were attended the meeting:-

- Prof. S K Sakhw.
- Keshav Kant Sahu -
- Dr. Afayue Duraiski -
- Mrs N. Chandrawanshi -

Agenda discussed was Universities letter no. 6515/Establ Gen Adm/2013 dated 06/09/13, regarding appointment of Associate Professor. The members of SC were unanimously fixed the below mentioned priority regarding specialization of the one Associate Professor, to be advertised by the University, soon.

The requisite priorities are:-

- ① Animal Biotechnology
- ② Genetic Engineering
- ③ Bioprocess Engineering.

Now, the decision has to be communicated to the University for n.a. please.

[Signature]
10/09/13

[Signature]
10/9/13

10/9/13

[Signature]
10/9/2013

A regular meeting monthly staff council held on 28th September 2013. at HOD Chamber at 1:30 PM, following members are presented

1. Prof. S.K. Tadhav.
2. Dr. K.K. Sahu
3. Dr. A. Quorashi
4. Dr. K.K. Shukla
5. Mr. Nagendra

At during meeting prof S.K. Tadhav inform to members

1. IVAC mem team visited on 30th Sept. 2013 so all faculty members require to prepare necessary documents.

2. He propose departmental quality magazine

3. All faculty members should be send the complete syllabus till the date on 03rd Oct. by mail

4. After the completion of seminar faculty member take the class test.

5. Dr. Shukla raised the issue regarding transparency and Departmental budget allocation, Head agree to and suggested that submit the requirement on time.

6. Information send on time all faculty members to the HOD.

7. Next time M.Sc Seminar would be take single class by ~~for~~ the allotted faculty and make a regular register for enrollment.

8. HOD requested to all staff members to explore the funding resource for seminar. HOD inform that - 40,000/- ~~has been~~ sanctioned ~~has been~~ received.

S.K.T.
28/9/13

AKM

AKM
28/9/13

K.S.D.
28/9/13

Mukhar.
28/9/13

Staff Council meeting held on date 13/12/13 at 12:30 pm following members are present.

- Prof. S.K. Jadhav
- Dr. K.K. Sahu
- Dr. A. Gujarashi
- Dr. Kamlesh Shukla
- Mr. Nagendra Chandravanshi

All faculty member are requested to submit the internal exam practical marks before examination.

M.Phil thesis will submitted tentative date 15th march 2014..

(Signature) 13/12/13

(Signature) 13/12/13

(Signature) 13/12/2013

Staff Council meeting held as per preschedule on date 8/2/14 at 1:00 PM following members are present in the meeting

- ① Prof S.K. Jadhav *(Signature)* 8/2/14
- ② Dr K.K. Sahu *(Signature)* 8/2/14
- ③ A. Gujarashi Absent
- ④ Kamlesh Shukla *(Signature)* AMY
- ⑤ Nagendra Chandravanshi *(Signature)* 8/2/2014

Member are discussed that regarding M.Sc Seminar presented on optional basis whether in Block Board

or power point presentation.

~~Amhar~~ ~~8/2/14~~ ~~Am~~ ~~8/2/14~~

~~Wrohow~~ ~~8/2/14~~

~~Chir~~ ~~8/2/2014~~

~~2008/5/21~~

~~8/2/14~~

~~8/2/14~~