

School of Studies in Biotechnology
Pt. Ravishankar Shukla University
Raipur 492 010, Chhattisgarh

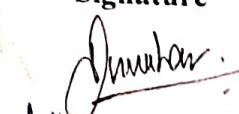



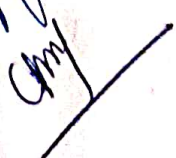
January 01, 2018

Staff Council Meeting of School of Studies in Biotechnology has been organized at 02.00 pm today on January 1st, 2018 at HoD Chamber. Following members attended the meet:

- 1. Prof. S.K. Jadhav, Chairman - Present
- 2. Dr. Nagendra Ku. Chandrawanshi, Secretary - Present
- 3. Prof. Keshav Kant Sahu, Member - Present
- 4. Dr. Afaqur Quraishi, Member - Present
- 5. Dr. Kamlesh Shukla, Member - Present

Following matters have been discussed during this meeting:

- 1. Staff Council members approved a previous meeting minutes, which was conducted on October 28th, 2017.
- 2. Chairman of the Council has extended his wishes to the council members for the New Year 2018.
- 3. Head has intimated to the council that the regular classes of M.Sc. II & IV semesters will be started from January 15, 2018.
- 4. Members of the Staff Council have discussed about DRC meeting, it will be scheduled on January 10, 2018. Further, Ph.D. course-work regular class will also be commenced from January 15, 2018.
- 5. An application will be submitted to Engineering Section of the University for Installation of lights on the connecting road to the department.
- 6. A vote of thanks has been given by the Chairman and concludes the meet.

Members	Designation	Signature
Prof. S.K. Jadhav	Chairman	
Dr. Nagendra Ku. Chandrawanshi	Secretary	
Prof. Keshav Kant Sahu	Member	
Dr. Afaqur Quraishi	Member	
Dr. Kamlesh Shukla	Member	

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February 10, 2018

Staff Council Meeting of School of Studies in Biotechnology has been organized at 02.00 pm today on February 10th, 2018 at HoD Chamber. Following members attended the meet:

- | | |
|--|-----------|
| 1. Prof. S.K. Jadhav, Chairman | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. Keshav Kant Sahu, Member | - Present |
| 4. Dr. Afaqur Quraishi, Member | - Present |
| 5. Dr. Kamlesh Shukla, Member | - Present |

Following matters have been discussed during this meeting:


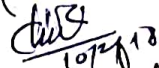
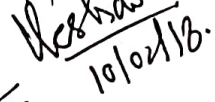

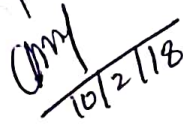
1. Staff Council members approved the previous meeting minutes, which was conducted on January 01th, 2018.
2. Members of the Staff Council intimated about their allotted syllabi progression of M.Sc. II & IV semesters. Details are as follows:

Name of the faculty	Class	Syllabi Progression Status
Prof Keshav Kant Sahu	M.Sc. II	20%
	M.Sc. IV	20%
Dr Afaqur Quraishi	M.Sc. II	20%
	M.Sc. IV	20%
Dr Kamlesh Shukla	M.Sc. II	20%
	M.Sc. IV	20%
Dr Nagendra Chandrawanshi	M.Sc. II	20%
	M.Sc. IV	20%

3. Prof SK Jadhav, Head has informed to the council that the regular classes of Ph.D. coursework have been started.
4. Dr Kamlesh Shukla has agreed to conduct an excursion tour for M.Sc. and research students, the destination will be Puri, Odisha.
5. Members of the Staff Council have discussed on the departmental budget. Chairman of DPC has requested to all faculty members to submit their proposal for purchase of chemicals and instruments from remaining amount of the budget. Further, decided that the preference will be given to the requirements related to M.Sc. practical classes.
6. Chairman of the Council has requested to all faculty members to finish the evaluation of answer books of the university semester exams.

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7. A vote of thanks has been given by the Chairman and concludes the meet.

Members	Designation	Signature
Prof. S.K. Jadhav	Chairman	 10/2/18
Dr. Nagendra Kumar Chandrawanshi	Secretary	 10/2/18
Prof. Keshav Kant Sahu	Member	 10/02/18
Dr. Afaqur Quraishi	Member	 10/2/18
Dr. Kamlesh Shukla	Member	 10/2/18

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March 31, 2018

Staff Council Meeting of School of Studies in Biotechnology has been organized at 02.30 pm today on March 31st, 2018 at HoD Chamber. Following members attended the meet:

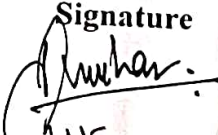
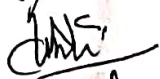

- | | |
|--|------------|
| 1. Prof SK Jadhav, Chairman | - Present |
| 2. Dr Nagendra K. Chandrawanshi, Secretary | - Present |
| 3. Prof Keshav Kant Sahu, Member | - Present |
| 4. Dr Afaqur Quraishi, Member | - On Leave |
| 5. Dr Kamlesh Shukla, Member | - On Leave |

Following matters have been discussed during this meeting:

1. Staff Council members approved the previous meeting minutes, which was conducted on February 10th, 2018.
2. Members of the Staff Council intimated about their allotted syllabi progression of M.Sc. II & IV semesters. Details are as follows:

Name of the faculty	Class	Syllabi Progression Status
Prof Keshav Kant Sahu	M.Sc. II	50 %
	M.Sc. IV	50 %
Dr Nagendra Chandrawanshi	M.Sc. II	50%
	M.Sc. IV	50%

3. Chairman has informed to the council member, that the syllabi of M.Sc. should be completed up to end of April 2018.
4. Prof SK Jadhav has suggested some point for Consultancy and Facility provided by the department, which will be added and uploaded on "Facilities" section of the department's page of the university website.
5. A vote of thanks has been given by the Chairman and concludes the meet.

Members	Designation	Signature
Prof SK Jadhav	Chairman	
Dr Nagendra Kumar Chandrawanshi	Secretary	
Prof Keshav Kant Sahu	Member	
Dr Afaqur Quraishi	Member	
Dr Kamlesh Shukla	Member	

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April 28, 2018

Staff Council Meeting of School of Studies in Biotechnology has been organized at 11.30 am today on April 28th, 2018 at HoD Chamber. Following members attended the meet:

- | | |
|--|------------|
| 1. Prof SK Jadhav, Chairman | - Present |
| 2. Dr Nagendra K. Chandrawanshi, Secretary | - Present |
| 3. Prof Keshav Kant Sahu, Member | - Present |
| 4. Dr Afaqur Quraishi, Member | - Present |
| 5. Dr Kamlesh Shukla, Member | - On Leave |

Following matters have been discussed during this meeting:

1. Staff Council members approved the previous meeting minutes, which was conducted on March 31st, 2018.
2. Members of the Staff Council intimated about their completion of syllabus of M.Sc. II & IV semesters.
3. Prof SK Jadhav intimate about the departmental budget and also uploaded on the departmental website.
4. Dr. Afaqur Quraishi informed about the upcoming Science Promotion Activity, which will be held in the department on May 4th, 2018.
5. A vote of thanks has been given by the Chairman and concludes the meet.

Members	Designation	Signature
Prof SK Jadhav	Chairman	
Dr Nagendra Kumar Chandrawanshi	Secretary	
Prof Keshav Kant Sahu	Member	
Dr Afaqur Quraishi	Member	
Dr Kamlesh Shukla	Member	

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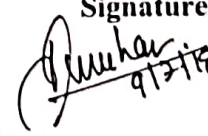
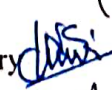



June 30, 2018

Staff Council Meeting of School of Studies in Biotechnology has been organized at 12.00 pm today on June 30, 2018 at HoD Chamber. Following members attended the meet:

- | | |
|--|-----------|
| 1. Prof. S.K. Jadhav, Chairman | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. Keshav Kant Sahu, Member | - Present |
| 4. Dr. Afaqe Quraishi, Member | - Present |
| 5. Dr. Kamlesh Shukla, Member | - Present |

Following matters have been discussed during this meeting:

1. Staff Council members approved the previous meeting minutes, which was conducted on April 28, 2018.
2. Prof S K Jadhav, Head of the Department intimated about the M.Sc. admission entrance examination, there are total 122 candidates applied for M.Sc. and 12 candidates applied for M. Phil. respectively. The M.Sc. admission entrance exam will be scheduled at 2-3 PM on July 3, 2018.
3. Council has also decided that the M.Sc. III semester regular class will be started from July 9, 2018.
4. Dr. Afaqe Quraishi (Program Coordinator) informed about the upcoming International Training Program, scheduled for July 23-26, 2018. This is sponsored by BCIL, New Delhi.
5. Council has also decided that the all the departmental committees of the previous year will remain the same for this academic session 2018-19 too.
6. A vote of thanks has been given by the Chairman, Staff Council to conclude the meet.

Members	Designation	Signature
Prof. S.K. Jadhav	Chairman	
Dr. Nagendra Ku. Chandrawanshi	Secretary	
Prof. Keshav Kant Sahu	Member	
Dr. Afaqe Quraishi	Member	
Dr. Kamlesh Shukla	Member	

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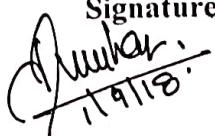



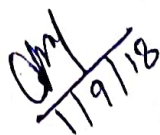
July 28, 2018

Staff Council Meeting of School of Studies in Biotechnology has been organized at 1.00 pm today on July 28, 2018 at HoD.Chamber. Following members attended the meet:

- | | |
|--|-----------|
| 1. Prof. S.K. Jadhav, Chairman | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. Keshav Kant Sahu, Member | - Present |
| 4. Dr. Afaqur Quraishi, Member | - Present |
| 5. Dr. Kamlesh Shukla, Member | - Present |

Following matters have been discussed during this meeting:

1. Staff Council members approved the previous meeting minutes, which was conducted on June 30, 2018.
2. Prof S K Jadhav, Head of the Department, informed the commencement of regular theory and Practical class of M.Sc. I & III semesters for the session of 2018-19.
3. Similarly, M.Sc. III Semester- class seminars started from July 27, 2018 and M.Sc. I Semester- class seminars will be scheduled from August 3, 2018.
4. The Council has also discussed on departmental purchasing for the session of 2018-19. The first preference will be given to the M.Sc. practical requirements, such as glassware, chemicals, etc. Further, the remaining budget will be utilized for research purpose.
5. Therefore, the chairman of the council has also asked to all the members to submit their requirements related to research materials, chemical etc.' up to August 14, 2018.
6. The Council has also decided that the cleanliness drive will be carried out as per schedule and Dr. Kamlesh Shukla will coordinate it.
7. A vote of thanks has been given by the Chairman, Staff Council to conclude the meet.

Members	Designation	Signature
Prof. S.K. Jadhav	Chairman	
Dr. Nagendra Ku. Chandrawanshi	Secretary	
Prof. Keshav Kant Sahu	Member	
Dr. Afaqur Quraishi	Member	
Dr. Kamlesh Shukla	Member	

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September 01, 2018

Staff Council Meeting of School of Studies in Biotechnology has been organized at 1.30 pm today on September 01, 2018 at HoD Chamber. Following members attended the meet:

- | | |
|--|-----------|
| 1. Prof. S.K. Jadhav, Chairman | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. Keshav Kant Sahu, Member | - Present |
| 4. Dr. Afaqur Quraishi, Member | - Present |
| 5. Dr. Kamlesh Shukla, Member | - Absent |

S. K. Jadhav

Following matters have been discussed during this meeting:

1. Staff Council members approve the previous meeting minutes, which was conducted on July 28, 2018.
2. Members of the Staff Council informed about their allotted syllabus progression of M.Sc. I and III semesters. Details are as follow:

Name of the faculty	Class	Syllabus Progression Status
Dr Afaqur Quraishi	M.Sc. I	40%
	M.Sc. III	40%
Dr Nagendra Ku. Chandrawanshi	M.Sc. I	25%
	M.Sc. III	25 %
Dr Jai Shankar Paul	M.Sc. I	30%
	M.Sc. III	40%

3. Prof S.K. Jadhav, Head of the Department, intimated that the result of M. Phil. Biotechnology Entrance Exam-2018 is declared. Further, informed that the results of Ph.D. Biotech Entrance Exam -2018 will be declared within a week.
4. Members have informed regarding participation in Dr. APJ Abdul Kalam, Quality Education Abhiyan session 2018-19, as per their assigned schedule for school's academic vigilance.
5. Prof. S.K. Jadhav, Head of the Department, conveyed that the two students from Govt. V. Y.T. Post Graduate College, Durg, have successfully completed dissertation work under the supervision of Dr. Afaqur Quraishi.
6. Prof. S.K. Jadhav, Head has informed the council that students from MATS University, (Raipur) have applied for carrying out short-term projects in the school. Their applications have accepted.
7. The Chairman of DRC intimated about the Pre Ph.D. presentation of three candidates (Ms. Ankita Choudary and Ms. Inderpal Kaur under the guidance of Prof. S.K. Jadhav; Co-Guide Prof. K.L. Tiwari; Ms. Bhumika Yadu under the supervision of Prof. Keshav Kant Sahu) from the same dept. The presentations were there at 2.30 PM onwards on August 31, 2018, at Seminar Hall, SoS Biotechnology Depart. The DRC recommended all the three theses for submission.

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8. The chairman of the council informed that the Ph.D. coursework exam will be scheduled on September 29, 2018.
9. Prof. S.K. Jadhav intimated about the water cooler of the department will be regularly monitored and maintained by the Engineering Section of the University.
10. In light of the proposed visit of the H'able Chancellor of the University, a proper arrangement of Ph.D. theses and presentation about the department through ppt is must; and this responsibility assigned to Prof. Keshav Kant Sahu.
11. A vote of thanks has been given by the Chairman, Staff Council to conclude the meet.

Members

Prof. S.K. Jadhav

Prof. Keshav Kant Sahu

Dr. Afaqe Quraishi

Dr. Kamlesh Shukla

Dr. Nagendra Ku. Chandrawanshi

Designation

Chairman

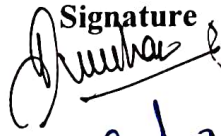
Member

Member

Member

Secretary

Signature



Date _____

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October 06, 2018

Staff Council Meeting of School of Studies in Biotechnology has been organized at 2.00 pm today on October 06, 2018 at HoD Chamber. Following members attended the meet:

- | | |
|--|-----------|
| 1. Prof. S.K. Jadhav, Chairman | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. Keshav Kant Sahu, Member | - Present |
| 4. Dr. Afaqe Quraishi, Member | - Present |
| 5. Dr. Kamlesh Shukla, Member | - Absent |

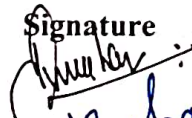


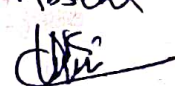
Following matters have been discussed during this meeting:

1. Staff Council members approve the previous meeting minutes, which was conducted on September 01, 2018.

2. Members of the Staff Council informed about their allotted syllabus progression of M.Sc. I and III semesters. Details are as follow:

Name of the faculty	Class	Syllabus Progression Status
Dr Afaqe Quraishi	M.Sc. I	75%
	M.Sc. III	70%
Dr Nagendra Ku. Chandrawanshi	M.Sc. I	55%
	M.Sc. III	65 %
Dr Jai Shankar Paul	M.Sc. I	70%
	M.Sc. III	80%

3. Prof SK Jadhav, HoD intimate that the DRC meeting held on October 01, 2018; in which 07 candidates enrolled for Ph.D.
4. On the occasion of Gandhi Jayanti on October 2nd, cleanliness-drive was run by the faculties, staff, and students at the department premises.
5. During the de-addiction week, a poster competition has been organized for students of the department.
6. Prof SK Jadhav, Head also informed the council that 14 students from MATS University enrolled themselves in the department for their short-term projects.
7. The chairman of the council informed that the Ph.D. coursework exam (Biotechnology and Botany) will be conducted on October 12, 2018.
8. Dr. Afaqe Quraishi informed about the upcoming university-level CCOST funded 'Science Promotion Activity', which will be organized in the department.
9. A vote of thanks has been given by the Chairman, Staff Council to conclude the meet.

Members	Designation	Signature
Prof. S.K. Jadhav	Chairman	
Prof. Keshav Kant Sahu	Member	
Dr. Afaqe Quraishi	Member	
Dr. Kamlesh Shukla	Member	Absent
Dr. Nagendra Ku. Chandrawanshi	Secretary	

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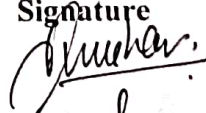



October 27, 2018

Staff Council Meeting of School of Studies in Biotechnology has been organized at 03.00 pm today on October 27th, 2018 at HoD Chamber. Following members attended the meet:

- | | |
|--|-----------|
| 1. Prof. S.K. Jadhav, Chairman | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. Keshav Kant Sahu, Member | - Present |
| 4. Dr. Afaqe Quraishi, Member | - Absent |
| 5. Dr. Kamlesh Shukla, Member | - Absent |

Following matters have been discussed during this meeting:

1. Prof S K Jadhav intimated that Ph.D. Course work classes has been started.
2. Prof. Keshav Kant Sahu informed about the departmental purchasing for the session of 2018-19 is in progress, as per the University approved tender documents.
3. A proposal regarding celebration of 'Science Day' at the department has been submitted to Chhattisgarh Council of Science and Technology, Raipur, by Prof. Keshav Kant Sahu.
4. Further decided that the 'Chitrotpala' magazine volume of the session July – October 2018, related information of the department will be submitted to Editor of magazine by Dr Nagendra Kumar Chandrawanshi.
5. A vote of thanks has been given by the Chairman, Staff Council to conclude the meet.

Members	Designation	Signature
Prof. S.K. Jadhav	Chairman	
Prof. Keshav Kant Sahu	Member	
Dr. Afaqe Quraishi	Member	
Dr. Kamlesh Shukla	Member	Absent
Dr. Nagendra Ku. Chandrawanshi	Secretary	

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Dec 03, 2018

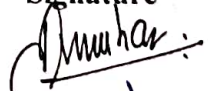


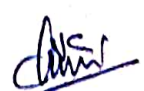
Staff Council Meeting of School of Studies in Biotechnology has been organized at 02.00 pm today on December 3rd, 2018 at HoD Chamber. Following members attended the meet:

- | | |
|--|-----------|
| 1. Prof. S.K. Jadhav, Chairman | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. Keshav Kant Sahu, Member | - Present |
| 4. Dr. Afaqur Quraishi, Member | - Present |
| 5. Dr. Kamlesh Shukla, Member | - Absent |

Following matters have been discussed during this meeting:

- Staff Council members approve the previous meeting minutes, which was conducted on October 27, 2018.
- Members of the Staff Council informed about their allotted syllabus progression of M.Sc. I and III semesters. Details are as follow:

Name of the faculty	Class	Syllabus Progression Status
Dr. Afaqur Quraishi	M.Sc. I	100 %
	M.Sc. III	100 %
Dr. Nagendra Ku. Chandrawanshi	M.Sc. I	85 %
	M.Sc. III	90 %
Dr. Jai Shankar Paul	M.Sc. I	100%
	M.Sc. III	100%
- Prof. S.K. Jadhav intimated that M.Sc. I & III semester lab course examinations will be conducted on 29.12.2018 and 05.12.2018.
- The chairman of the council asked the members to contribute in preparing AQAR of the dept to be submitted to the IQAC cell.
- Submission of information regarding NIRF and the Chitroptla magazine at the university has been informed to the members.
- A vote of thanks has been given by the Chairman, Staff Council to conclude the meet.

Members	Designation	Signature
Prof. S.K. Jadhav	Chairman	
Prof. Keshav Kant Sahu	Member	
Dr. Afaqur Quraishi	Member	
Dr. Kamlesh Shukla	Member	
Dr. Nagendra Ku. Chandrawanshi	Secretary	

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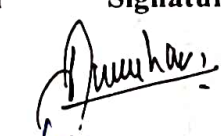


December 31, 2018

Staff Council Meeting of School of Studies in Biotechnology has been organized at 02.00 pm today on December 31, 2018 at HoD Chamber. Following members attended the meet:

- | | |
|--|-----------|
| 1. Prof. S.K. Jadhav, Chairman | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. Keshav Kant Sahu, Member | - Present |
| 4. Dr. Afaqur Quraishi, Member | - Absent |
| 5. Dr. Kamlesh Shukla, Member | - Absent |

Following matters have been discussed during this meeting:

1. Staff Council members approved the previous meeting minutes, which was conducted on December 03, 2018.
2. Members of the staff council informed about the progression of M.Sc. I & III Semester exams those were commenced from December 28, 2018.
3. Prof. S K Jadhav, HoD intimates that the M.Sc. II & IV semester regular classes will be started one week after the completion of M.Sc. Semester exams.
4. A vote of thanks has been given by the Chairman, Staff Council to conclude the meet.

Members	Designation	Signature
Prof. S.K. Jadhav	Chairman	
Dr. Nagendra Ku. Chandrawanshi	Secretary	
Prof. Keshav Kant Sahu	Member	
Dr. Afaqur Quraishi	Member	
Dr. Kamlesh Shukla	Member	

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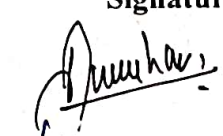


December 31, 2018

Staff Council Meeting of School of Studies in Biotechnology has been organized at 02.00 pm today on December 31, 2018 at HoD Chamber. Following members attended the meet:

- | | |
|--|-----------|
| 1. Prof. S.K. Jadhav, Chairman | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. Keshav Kant Sahu, Member | - Present |
| 4. Dr. Afaqur Quraishi, Member | - Absent |
| 5. Dr. Kamlesh Shukla, Member | - Absent |

Following matters have been discussed during this meeting:

1. Staff Council members approved the previous meeting minutes, which was conducted on December 03, 2018.
2. Members of the staff council informed about the progression of M.Sc. I & III Semester exams those were commenced from December 28, 2018.
3. Prof. S K Jadhav, HoD intimates that the M.Sc. II & IV semester regular classes will be started one week after the completion of M.Sc. Semester exams.
4. A vote of thanks has been given by the Chairman, Staff Council to conclude the meet.

Members	Designation	Signature
Prof. S.K. Jadhav	Chairman	
Dr. Nagendra Ku. Chandrawanshi	Secretary	
Prof. Keshav Kant Sahu	Member	
Dr. Afaqur Quraishi	Member	
Dr. Kamlesh Shukla	Member	